

**JANUARY 3, 2012**

**MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:00 A.M., all members, present. Chairman Grobe presiding.

**PLEDGE OF ALLEGIANCE**

Motion by Knauss, second by Houser, to approve the December 28, 2011 minutes as read. Unanimous vote. Motion carried.

Motion by Houser, second by Leaders, to adjourn Sine Die. Unanimous vote. Motion carried.

\_\_\_\_\_  
Lynn G. Grobe, Chairman

ATTEST: \_\_\_\_\_  
Marilyn Jo Drake, County Auditor

**JANUARY 3, 2012**

## MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 A.M., all members present. Chairman Grobe presiding.

Motion by Leaders, second by Knauss, to appoint Marilyn Jo Drake, County Auditor, as Temporary Chairperson for the election of a new Board Chairman and Chairman Pro-Tem for the year 2012. Unanimous vote. Motion carried.

Drake, announced nominations are now in order for the office of Chairman for 2012.

Houser was nominated by Leaders.

There being no further nominations, Marilyn Jo Drake, Temporary Chairman, declared it ceased. The Board proceeded to vote as follows:

Knauss voted for Houser.

Leaders voted for Houser.

Grobe voted for Houser.

Houser voted for Houser.

Belt voted for Houser.

Melvyn Houser was elected Chairman for 2012.

Drake announced nominations are now in order for the office of Chairperson Pro-Tem for 2012.

Belt was nominated by Houser.

There being no further nominations, Marilyn Jo Drake, Temporary Chairman, declared it ceased. The Board proceeded to vote as follows:

Knauss voted for Belt.

Leaders voted for Belt.

Grobe voted for Belt.

Houser voted for Belt.

Belt voted for Belt.

Scott Belt was elected Chairman Pro Tem for 2012.

Thereupon Marilyn Jo Drake, Temporary Chairman, turned the meeting over to Chairman Houser.

Motion by Knauss, second by Leaders, to sign **Engineers Resolution No. 12-01**, authorizing the County Engineer to close Secondary Roads for construction and/or maintenance. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Leaders, second by Grobe, to sign **Engineers Resolution No. 12-02**, authorizing the County Engineer to certify completion papers and make final acceptance of contract work on the Farm to Market and Federal Aid Systems. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Grobe, second by Belt, to sign **Engineers Resolution No. 12-03**, authorizing the County Engineer to issue and sign special permits for the movement of vehicles of excessive size and weight upon Pottawattamie County Secondary Roads. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Grobe, second by Belt, to sign **Engineers Resolution No. 12-04**, establishment of speed limit zone in Bent Tree Subdivision. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Knauss, second by Leaders, to approve the following Representative Appointments for 2012:

**GROBE**

Buildings and Grounds  
 Conservation/REAP  
 Construction  
 Economic Development  
 Human Resources  
 Loess Hills Alliance  
 Secondary Roads Department  
 Soil Conservation  
 SWI Juvenile Emergency Services  
 SWIPCo/SWITA  
 Transfer Station  
 West Central Development Corp.  
 WIDA

**KNAUSS**

Animal Control  
 Attorneys Office  
 County Property  
 E911/Communications  
 Economic Development  
 Fourth Judicial District  
 Human Resources Department  
 Medical Examiner  
 Secondary Roads Department  
 Sheriff's Department/Jail  
 Treasurers Office  
 Veteran Affairs

**HOUSER**

Agriculture Committee  
 Auditors Office  
 Community Services Department  
 Conservation Department  
 E911/Communications  
 Economic Development  
 Human Resources Department  
 Hungry Canyons  
 Local Emergency Management  
 Metropolitan Area Planning Agency  
 Promise Partners  
 Regional Workforce Investment Board-CEO  
 SWI Juvenile Emerg. Services Bd.  
 Secondary Roads Department  
 Soil Conservation

**LEADERS**

Assessor  
 Buildings & Grounds  
 Construction  
 County Property  
 Economic Development  
 Human Resources Department  
 Information Technology/Telephone System/GIS  
 Planning & Development/Weed Control  
 Pottawattamie County Development Corp.  
 Pottawattamie County Growth Alliance  
 Records Office  
 Secondary Roads Department  
 WIDA

**BELT**

Airport Authority  
 Board of Health  
 Community Services Department  
 County Burials  
 Department of Human Services  
 Economic Development  
 Human Resources Department  
 Human Services Advisory Council  
 Insurance (Health & Liability)  
 Promise Partners  
 Records Office  
 Secondary Roads Department  
 Visiting Nurse Associations

Unanimous vote. Motion carried.

Motion by Belt, second by Knauss, to authorize Chairman to sign contract with Jennie Edmundson Hospital for mental health services. Unanimous vote. Motion carried.

Motion by Grobe, second by Belt, to adopt Robert's Rules of Order as written, rules of parliamentary procedures for transaction of business in meetings, except when it conflicts with the Code of Iowa. Unanimous vote. Motion carried.

Motion by Belt, second by Knauss, to establish a policy that the Board of Supervisors' regular sessions will be held on the following days: Tuesdays. It shall be the prerogative of the Chairman, with Board approval, to cancel or add a meeting day. Unanimous vote. Motion carried.

Motion by Leaders, second by Belt, to approve **Board Resolution No. 1-2012** a resolution for payment of county bills. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Grobe, second by Belt, to approve **Board Resolution No. 2-2012** to authorize the Auditor to destroy county vouchers and canceled county warrants, which have been on file on or before January 1, 2001, per Code of Iowa, Section 331.323(e). Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Knauss, second by Leaders, to approve **Board Resolution No. 3-2012**, a resolution approving deputy appointments for the Auditor's Office, Attorney's Office, Recorder's Office, Treasurer's Office and Sheriff's Department for 2012. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Knauss, second by Belt, to approve **Board Resolution No. 4-2012**, utilities resolution. A resolution ordering that the lengths of the mileage of the several railroad, telegraph, telephone, and express companies in Pottawattamie County, and the taxable value thereof, as fixed by the Department of Revenue, within the several townships, and school districts of Pottawattamie County be fixed according to schedule and the County Auditor is hereby ordered to publish and spread the same upon the taxes levied for said County for the Fiscal Year 2012-2013. RECAPITULATION – Telephone/Telegraph \$47,147,919.00, Railroads \$41,034,610.00, and Pipeline \$46,102,051.00. Total County \$134,284,580.00. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Leaders, second by Belt, to approve the following newspapers as Official Newspapers for Pottawattamie County, Iowa for the 2012 year: The Herald-Oakland, Gazette Reporter-Neola; The Avoca Journal Herald-Avoca; The Daily Nonpareil-Council Bluffs; Botna Valley Reporter-Carson; The Walnut Bureau-Walnut. Pay no more than Iowa Code allows. Unanimous vote. Motion carried.

Motion by Grobe, second by Belt, to approve the Pottawattamie County Courthouse being closed on the following legal holidays in 2012, as per Code of Iowa, Section 33.1:

<b>NEW YEAR’S DAY (OBSERVED)</b>	<b>JANUARY 2, 2012</b>	<b>MONDAY</b>
<b>MARTIN LUTHER KING, JR. DAY</b>	<b>JANUARY 16, 2012</b>	<b>MONDAY</b>
<b>PRESIDENT’S DAY</b>	<b>FEBRUARY 20, 2012</b>	<b>MONDAY</b>
<b>MEMORIAL DAY</b>	<b>MAY 28, 2012</b>	<b>MONDAY</b>
<b>INDEPENDENCE DAY</b>	<b>JULY 4, 2012</b>	<b>WEDNESDAY</b>
<b>LABOR DAY</b>	<b>SEPTEMBER 3, 2012</b>	<b>MONDAY</b>
<b>VETERANS’ DAY (OBSERVED)</b>	<b>NOVEMBER 12, 2012</b>	<b>MONDAY</b>
<b>THANKSGIVING DAY</b>	<b>NOVEMBER 22, 2012</b>	<b>THURSDAY</b>
<b>LIEU OF LINCOLN’S BIRTHDAY</b>	<b>NOVEMBER 23, 2012</b>	<b>FRIDAY</b>
<b>CHRISTMAS DAY</b>	<b>DECEMBER 25, 2012</b>	<b>TUESDAY</b>

Unanimous vote. Motion carried.

Motion by Grobe, second by Belt, to approve mileage rate of 55.5 cents per mile for 2012, as recommended by the Internal Revenue Service. Unanimous vote. Motion carried.

Motion by Belt, second by Grobe, to deny tax suspension request for property located at 812 Palmer Street, Oakland, Iowa. Unanimous vote. Motion carried.

Motion by Grobe, second by Belt, to approve Hungry Canyons Alliance annual membership dues of \$3,000 for period from July 1, 2012 to June 30, 2013. Unanimous vote. Motion carried.

Motion by Knauss, second by Leaders, to approve Loess Hills Alliance annual membership dues of \$2,000 for period from July 1, 2012 to June 30, 2013. Unanimous vote. Motion carried.

Motion by Belt, second by Grobe, to renew Class “B” Native Wine Permit/Sunday Sales for Savannah Filmore, Council Bluffs. Unanimous vote. Motion carried.

Motion by Knauss, second by Belt, to renew Class “C” Liquor License/Sunday Sales/Outdoor Service Permit for Mile A Way Hall & Tavern, Council Bluffs. Unanimous vote. Motion carried.

Motion by Leaders, second by Grobe, to approve Class “C” Liquor License/Sunday Sales Permit for I-80 Sports Lounge, Underwood. Unanimous vote. Motion carried.

The Board adjourned subject to call at 11:55 A.M.

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Melvyn J. Houser, Chairman

ATTEST: \_\_\_\_\_  
Marilyn Jo Drake, County Auditor

APPROVED: January 10, 2012

PUBLISH: X

**JANUARY 10, 2012****MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:00 A.M., all members, except Houser and Grobe, present. Houser and Grobe absent on county business. Robert Smith, Harrison County Supervisor, attended meeting as a Levee Trustee. Chairman Pro Tem Belt presiding.

**PLEDGE OF ALLEGIANCE**

Motion by Leaders, second by Knauss, to approve the January 3, 2012 minutes as read. Unanimous vote. Motion carried.

Houser joined meeting via conference call.

Motion by Leaders, second by Knauss, to open public hearing on the joint Board of Supervisors of Pottawattamie County and Harrison County acting on behalf of Noble Lake Drainage District for repairs within and benefiting the Noble Lake District. Roll Call Vote: Ayes-Knauss, Leaders, Belt, Houser; Absent – Grobe. Motion carried.

Motion by Smith, second by Leaders, to close public hearing. Roll Call Vote: Ayes-Knauss, Leaders, Belt, Houser; Absent – Grobe. Motion carried.

Motion by Leaders, second by Knauss, to go into Executive Session as allowed by Code of Iowa, Chapter 21.5(c), for purpose of discussing labor negotiations. Roll Call Vote: Ayes-Knauss, Leaders, Belt; Absent – Houser, Grobe. Motion carried.

Motion by Knauss, second by Leaders, to go out of Executive Session. Roll Call Vote: Ayes-Knauss, Leaders, Belt; Absent – Houser, Grobe. Motion carried.

Motion by Leaders, second by Knauss, to approve application to Iowa West Foundation for re-capitalization of CITIES Fund and authorize Chairman to sign. Unanimous vote. Motion carried.

Motion by Knauss, second by Leaders, to approve for the Telecommunications Department the employment of Jillian Gantt as a Telecommunications Operator at \$16.25 per hour to be effective 12/20/11. Unanimous vote. Motion carried.

Motion by Leaders, second by Knauss, to approve for the Telecommunications Department the employment of Dana Button as a Telecommunications Operator at \$16.25 per hour to be effective 12/20/11.

Motion by Leaders, second by Knauss, to approve MAPA dues in the amount of \$19,035.00 for the period of January 1, 2012 to June 30, 2012. Unanimous vote. Motion carried.

Motion by Knauss, second by Leaders, to approve for the Community Services Department the job title change for Monica Makinde from Social Worker to Case Manager. No change in salary. Unanimous vote. Motion carried.

Motion by Leaders, second by Knauss, to approve for publication the Claims Allowed for December 2011. Unanimous vote. Motion carried.

Motion by Knauss, second by Leaders, to approve and sign **Board Resolution 5-2012** to transfer \$135,000.00 from the Gaming Fund to the Flood and Erosion Fund. Roll Call Vote: Ayes-Knauss, Leaders, Belt; Absent – Houser, Grobe. Motion carried.

**RECEIVED AND FILED THE FOLLOWING****Meeting Notice**

Rescheduling of Condemnation Committee Meeting from January 26, 2012 at 9:30 a.m. to February 16, 2012 at 9:30 a.m. at the Pottawattamie County Sheriff's Office.

**Reports**

Recorder's Office monthly report for December 2011.

The Board adjourned subject to call at 12:30 P.M.

\_\_\_\_\_  
Scott A. Belt, Chairman Pro Tem

ATTEST: \_\_\_\_\_  
Marilyn Jo Drake, County Auditor

APPROVED: January 17, 2012  
PUBLISH: X

**JANUARY 17, 2012****MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 9:30 A.M., all members, except Leaders, present. Chairman Houser presiding.

**PLEDGE OF ALLEGIANCE**

Motion by Grobe, second by Knauss, to approve the January 10, 2012 minutes as read. Unanimous vote. Motion carried.

Motion by Grobe, second by Belt, to go into Executive Session as allowed by Code of Iowa, Chapter 21.5(c), for purpose of discussing labor negotiations. Roll Call Vote: Ayes-Knauss, Houser, Grobe, Belt; Absent-Leaders. Motion carried.

Leaders joined meeting at 9:55 A.M.

Motion by Leaders, second by Knauss, to go out of Executive Session. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Knauss, second by Leaders, to award bid to Abstract Guaranty to perform title searches in conjunction with the Section 403 Demolition properties resulting from the 2011 Flood for \$250.00 each. Unanimous vote. Motion carried. (Motion made 1/31/12 to withdraw bid award).

Motion by Grobe, second by Belt, to approve and sign **Board Resolution No. 6-2012** which approves the priorities for which an exemption may be granted under the State of Iowa's Rehabilitation Tax Exemption Program. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Knauss, second by Belt, to approve and sign **Board Resolution No. 7-2012**, Construction Evaluation Resolution relating to the construction of a confinement feeding operation structure. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Belt, second by Grobe, to approve and sign **Board Resolution No. 8-2012**, a resolution containing the terms of the City of Hancock to sell the Transfer Station property to the County. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Grobe, second by Belt, to approve Hungry Canyons Grant Agreement for drop inlet grade control structure for \$19,470.00. Unanimous vote. Motion carried.

Motion by Belt, second by Leaders, to approve project plans for 145<sup>th</sup> Street flood repair in Rockford Township and schedule bid opening for repairs on January 31, 2012 at 10:30 a.m. Unanimous vote. Motion carried.

Motion by Grobe, second by Belt, to authorize Chairman to sign CBC School District – GIS Mapping Agreement. Unanimous vote. Motion carried.

Motion by Knauss, second by Leaders, to approve Removal/Transport of Decedent and On-Call Funeral Home Policy. Unanimous vote. Motion carried.

Motion by Knauss, second by Belt, to approve on-call investigator salary of \$18.00 per hour, with 4 hour minimum, plus mileage from courthouse, and 50 cents an hour for on-call hours not working.

Motion by Grobe, second by Belt, to authorize \$40,000 for a Resource Planner position for East Pottawattamie Soil & Water Commissioners. Motion amended by Belt changing salary to \$20,000 only through June 30, 2012. Roll Call Vote: Ayes-Grobe, Houser, Belt; Nays-Knauss, Leaders. Motion carried.

Motion by Belt, second by Grobe, to approve for publication the Semi-Annual report of Judy Ann Miller, Pottawattamie County Treasurer, for period of July 1, 2011 through December 31, 2011. Unanimous vote. Motion carried.

**RECEIVED AND FILED THE FOLLOWING****Reports**

Sheriff's Department – Report of fees collected/dispensed for December 2011.

The Board adjourned subject to call at 12:55 P.M.

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Melvyn J. Houser, Chairman

ATTEST: \_\_\_\_\_  
Marilyn Jo Drake, County Auditor

APPROVED: January 24, 2012

PUBLISH: X

**JANUARY 24, 2012****MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:00 A.M., all members present. Chairman Houser presiding.

**PLEDGE OF ALLEGIANCE**

Motion by Belt, second by Grobe, to approve the January 17, 2012 minutes as read. Unanimous vote. Motion carried.

Motion by Knauss, second by Belt, to authorize final payment of \$107,008.45 to Anderson Construction for the construction of the Sheriff's Office storage shed. Monies to be paid from General Basic Fund. Monies to repay the General Basic Fund to come from "Seizure" monies from Sheriff's Department. Unanimous vote. Motion carried.

Motion by Belt, second by Grobe, to authorize Chairman to sign contract with DLR Group to perform design services for repairs on the Jail structure. Unanimous vote. Motion carried.

Motion by Leaders, second by Belt, to approve for the GIS Department the employment of Reid Matthies as a GIS Technician at \$17.58 per hour effective January 25, 2012. Unanimous vote. Motion carried.

Motion by Belt, second by Grobe, to approve for the Medical Examiner's Office the employment of Ashley Holland and Briana Boner as Medical Examiner Investigator's (on-call) at \$18.00 per hour, with 4 hour minimum, plus mileage from courthouse, and 50 cents an hour for on-call hours not working. Unanimous vote. Motion carried.

The Board adjourned subject to call at 12:20 P.M.

\_\_\_\_\_  
Melvyn J. Houser, Chairman

ATTEST: \_\_\_\_\_  
Marilyn Jo Drake, County Auditor

APPROVED: January 31, 2012

PUBLISH: X

**JANUARY 31, 2012****MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 9:00 A.M., all members present. Chairman Houser presiding.

**PLEDGE OF ALLEGIANCE**

Motion by Grobe, second by Leaders, to approve the January 24, 2012 minutes as read. Unanimous vote. Motion carried.

Motion by Grobe, second by Belt, to approve software purchase in the amount of \$82,000 for the Recorder's office. Monies to be paid from Recorder's Revolving Fund (\$56,479) and \$25,521 from the Gaming Fund. Unanimous vote. Motion carried.

Motion by Belt, second by Leaders, to approve funding request for West Central Community Action in the amount of \$10,000. Unanimous vote. Motion carried.

Motion by Knauss, second by Belt, to take bids for Engineer's Roads and Material under advisement and award bid February 7, 2012 at 11:00 A.M. Unanimous vote. Motion carried.

Motion by Belt, second by Leaders, to withdraw the award of the quote to Abstract Guaranty for the title searches for the Hazard Mitigation Grant Program as awarded January 17, 2012 and to approve the Request for Quotes for Title Services and the Proposed Form of contract as prepared by Homeland Security with said quotes to be received by February 3, 2012 and to schedule February 7, 2012 at 10:30 A.M. to award said quote. Unanimous vote. Motion carried.

Motion by Knauss, second by Belt, to authorize Chairman to sign a Request for Demolition and Debris Removal under Section 403 of the Stafford Act to be submitted to Homeland Security & Emergency Management Division, State of Iowa. Unanimous vote. Motion carried.

Motion by Belt, second by Grobe, to go into Executive Session as allowed by Code of Iowa, Chapter 21.5(c), for purpose of discussing labor negotiations. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Knauss, second by Grobe, to go out of Executive Session. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Belt, second by Knauss, to authorize Chairman to sign agreement with Iowa Communities Assurance Pool for Commitment for renewal of county property casualty insurance. Unanimous vote. Motion carried.

Motion by Grobe, second by Belt, to approve "Notice of Disallowances for Homestead Tax Credits and Military Service Tax Exemptions" for 2011. Unanimous vote. Motion carried.

Motion by Belt, second by Grobe, to approve for publication the payroll amounts paid in 2011. Unanimous vote. Motion carried.

Motion by Grobe, second by Leaders, to approve for the Sheriff's Department/Jail the employment of Dylan Bees as a Detention Officer at \$17.73 per hour effective January 25, 2012. Unanimous vote. Motion carried.

The Board adjourned subject to call at 12:25 P.M.

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Melvyn J. Houser, Chairman

ATTEST: \_\_\_\_\_  
Marilyn Jo Drake, County Auditor

APPROVED: February 7, 2012

PUBLISH: X

**FEBRUARY 7, 2012****MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 9:00 A.M., all members present. Chairman Houser presiding.

**PLEDGE OF ALLEGIANCE**

Motion by Belt, second by Leaders, to approve the January 31, 2012 minutes as read. Unanimous vote. Motion carried.

Motion by Grobe, second by Belt, to reactivate the Election Coordinator position in the Auditor's office and post position. Unanimous vote. Motion carried.

Motion by Leaders, second by Knauss, to receive the Search for Title quotes for title services for the Hazard Mitigation Grant Program and to set February 14, 2012 A.M. to award said quote. Unanimous vote. Motion carried.

Motion by Grobe, second by Belt, to receive the Plat of Survey quotes for preparing a survey of property owned by the City of Hancock that will be acquired by Pottawattamie County and set February 14, 2012 at 10:00 A.M. to award said quote. Unanimous vote. Motion carried.

Motion by Grobe, second by Belt, to award bid for the 145<sup>th</sup> Street flood repairs to Mocha and Sons for the amount of \$179,309.00, and authorize Chairman to sign contract. This will be submitted to FEMA. Unanimous vote. Motion carried.

Motion by Knauss, second by Leaders, to award bid for Bridge Materials to Oden Enterprises for the amount of \$416,806.34 and authorize Chairman to sign contract. Unanimous vote. Motion carried.

Motion by Belt, second by Knauss, to renew the consulting contract with Williams-Deras & Associates at a cost of \$1,750 per month for 4 years through December 2015. Unanimous vote. Motion carried.

Motion by Grobe, second by Belt, to appoint Bernie Bolton to the Loess Hills Development & Conservation Authority Board of Directors. Term to expire December 31, 2014. Unanimous vote. Motion carried.

Motion by Leaders, second by Knauss, to approve for publication the Claims Allowed for January 2012. Unanimous vote. Motion carried.

Motion by Grobe, second by Belt, to approve for the Community Services Department the employment of Kelly Mancuso as Case Manager at \$18.20 per hour, effective date 1/25/12. Unanimous vote. Motion carried.

Motion by Belt, second by Leaders, to approve for the Community Services Department the employment of Emily Davis as Social Worker at \$18.20 per hour effective 1/25/12. Unanimous vote. Motion carried.

Motion by Leaders, second by Grobe, to adjourn as Board of Supervisors. Unanimous vote. Motion carried.

The Board adjourned subject to call at 12:20 P.M.

\_\_\_\_\_  
Melvyn J. Houser, Chairman

ATTEST: \_\_\_\_\_  
Marilyn Jo Drake, County Auditor

APPROVED: February 13, 2012

PUBLISH: X

**FEBRUARY 13, 2012**

**MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:00 A.M., all members, except Houser present. Houser absent on county business. Chairman Pro Tem Belt presiding.

**PLEDGE OF ALLEGIANCE**

Motion by Grobe, second by Leaders, to approve the February 7, 2012 minutes as read. Unanimous vote. Motion carried.

Motion by Grobe, second by Knauss, to canvass the Special Riverside School Election and authorize Auditor to pay costs. Unanimous vote. Motion carried.

**RECEIVED AND FILED THE FOLLOWING**

Reports

Pottawattamie County Sheriff's Department report of fees collected/disbursed for January 2012.

Recorder's Office monthly report for January 2012.

The Board adjourned subject to call at 12:20 P.M.

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Scott A. Belt, Chairman Pro Tem

ATTEST: \_\_\_\_\_  
Marilyn Jo Drake, County Auditor

APPROVED: February 14, 2012

PUBLISH: X

**FEBRUARY 14, 2012**

**MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 9:30 A.M., all members present. Chairman Houser presiding.

**PLEDGE OF ALLEGIANCE**

Motion by Grobe, second by Belt, to approve the February 13, 2012 minutes as read. Unanimous vote. Motion carried.

Motion by Knauss, second by Leaders, to authorize Chairman to provide the City of Council Bluffs an updated cost for operation and maintenance for the Law Enforcement Center. Unanimous vote. Motion carried.

Motion by Leaders, second by Belt, to authorize Board to sign **Board Resolution No. 9-2012** to award the quote for title services for the Hazard Mitigation Grant Program to Midwest Research Settlement Services Inc. and to hereby authorize the Planning director to send a Notice to Proceed on said work. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Grobe, second by Belt, to award the quote for preparing a survey to Land Surveying Services, Inc. for the property owned by the city of Hancock that will be acquired by Pottawattamie County. Said property is currently leased and utilized by Pottawattamie County as the Transfer Station. Unanimous vote. Motion carried.

Motion by Belt, second by Knauss, to approve the Risk Manager job description and approval to post position. Unanimous vote. Motion carried.

Motion by Leaders, second by Belt, to appoint Rhonda Johnson as a Compensation/Condemnation Commissioner for 2012. Unanimous vote. Motion carried.

Motion by Leaders, second by Knauss, to approve for the Information Technologies Department the employment of Anthony McCartney as a Network Administrator I at \$24.27 per hour effective 2/6/12. Unanimous vote. Motion carried.

The Board adjourned subject to call at 3:45 P.M.

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Melvyn J. Houser, Chairman

ATTEST: \_\_\_\_\_  
Marilyn Jo Drake, County Auditor

APPROVED: February 21, 2012

PUBLISH: X

**FEBRUARY 21, 2012****MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 9:00 A.M., all members present. Chairman Houser presiding.

**PLEDGE OF ALLEGIANCE**

Motion by Knauss, second by Leaders, to approve the February 14, 2012 minutes as read. Unanimous vote. Motion carried.

Motion by Grobe, second by Knauss, to approve the 2012-13 proposed Pottawattamie County Budget for publication and set public hearing date for March 13, 2012 at 10:00 A.M. in the Board of Supervisors Hearing Room, 2<sup>nd</sup> Floor, County Courthouse, Council Bluffs, Iowa. Unanimous vote. Motion carried.

Motion by Knauss, second by Belt, to set public hearing date of March 13, 2012 at 10:15 a.m. to amend the FY 2011-12 Pottawattamie County Budget in the Board of Supervisors Hearing Room, 2<sup>nd</sup> Floor, County Courthouse, Council Bluffs, Iowa. Unanimous vote. Motion carried.

Motion by Leaders, second by Belt, to go into Executive Session as allowed by Code of Iowa, Chapter 21.5(c), for purpose of discussing labor negotiations. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Leaders, second by Grobe, to go out of Executive Session. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Belt, second by Grobe, to renew Class "B" Native Wine/Sunday Sales Permit for Olive Branch, Council Bluffs, Iowa. Unanimous vote. Motion carried.

Motion by Leaders, second by Belt, to renew Class "C" Liquor License/Outdoor Service/Sunday Sales Permit for Tammy's Club 92, Carson, Iowa. Unanimous vote. Motion carried.

Motion by Leaders, second by Grobe, to renew Class "C" Liquor License/Outdoor Service/Sunday Sales Permit for Quail Run County Club, Neola, Iowa. Unanimous vote. Motion carried.

Motion by Belt, second by Grobe, to renew Class "C" Native Wine/Sunday Sales/Outdoor Sales Permit for Prairie Crossing Vineyard and Winery, Treynor, Iowa. Unanimous vote. Motion carried.

Motion by Leaders, second by Belt, to approve for the Secondary Roads Department the promotion of Bill Sollazzo from Sign Crew Tech to Tech II at \$22.11 per hour effective January 14, 2012. Unanimous vote. Motion carried.

The Board adjourned subject to call at 11:50 A.M.

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Melvyn J. Houser, Chairman

ATTEST: \_\_\_\_\_  
Marilyn Jo Drake, County Auditor

APPROVED: February 28, 2012

PUBLISH: X

**FEBRUARY 28, 2012**

## MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 A.M., all members present. Chairman Houser presiding.

## PLEDGE OF ALLEGIANCE

Motion by Belt, second by Grobe, to approve the February 21, 2012 minutes as read. Unanimous vote. Motion carried.

Motion by Grobe, second by Belt, to go into Executive Session as allowed by Code of Iowa, Chapter 21.5(c), for purpose of discussing labor negotiations. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Leaders, second by Belt, to go out of Executive Session. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Knauss, second by Grobe, to approve the purchase of bar code scanners for the Auditor's Department for use for elections. Unanimous vote. Motion carried.

Motion by Knauss, second by Leaders, to authorize Chairman to sign Notice of Disallowances for Homestead Tax Credits and Military Service Tax Exemption. Unanimous vote. Motion carried.

Motion by Knauss, second by Belt, to approve and sign **Board Resolution No. 10-2012** to transfer \$108,269.74 from the GO Capital Loan Note Series 2008 to the Gaming Fund. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Belt, second by Knauss, to approve and sign **Board Resolution No. 11-2012** appointing Paula Danker to the Board of Commissioners of the Southern Iowa Regional Housing Authority. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Grobe, second by Knauss, to approve and sign **Board Resolution No. 12-2012** to transfer \$500,000.00 from the Gaming Fund to the General Basic Fund. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Knauss, second by Leaders, to approve and sign **Board Resolution No. 13-2012** to transfer \$250,000.00 from the Gaming Fund to the General Supplemental Fund. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Belt, second by Leaders, to approve and sign **Board Resolution No. 14-2012** to transfer \$125,062.00 from the General Basic Fund to the Secondary Roads Fund. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Knauss, second by Belt, to approve and sign **Board Resolution No. 15-2012** to transfer \$1,032,438.00 from the Rural Services Fund to the Secondary Roads Fund. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Leaders, second by Grobe, to approve and sign **Board Resolution No. 16-2012** to transfer \$322,577.69 from the GO Capital Loan Note Series 2008 to the General Basic Fund. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Belt, second by Knauss, to approve and sign **Board Resolution No. 17-2012** to transfer \$54,737.32 from the GO Capital Loan Note Series 2008 to the General Supplemental Fund. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Grobe, second by Belt, to approve for the Auditor's Office the promotion of Carolyn Stender from Clerk II to Election Coordinator at \$19.72 per hour effective 2/24/12. Unanimous vote. Motion carried.

Motion by Belt, second by Grobe, to approve for the Auditor's Office the promotion of Kristy Hassay from Tax/Deed Specialist I to Tax/Deed Specialist II at \$19.72 per hour effective 2/24/12. Unanimous vote. Motion carried.

Motion by Knauss, second by Belt, to authorize Chairman to sign lease with Joe Respeliers, President of Respeliers Farms, Inc. to farm county property described as: "A parcel of land being a portion of government Lot 7 in the South Half of the Northeast Quarter, A Portion of the Southeast Quarter, and a portion of government Lot 6 in the Northwest Quarter of the Southeast Quarter, all in Section 23, Township 75 North, Range 44 West of the 5<sup>th</sup> principal meridian, City of Council Bluffs, Pottawattamie County, Iowa" containing 14.36 acres for a term of one (1) year to commence on March 1, 2012 and end on March 1, 2013 at an annual cash rent of \$1,134.00. Unanimous vote. Motion carried.

Motion by Grobe, second by Belt, to re-appoint Steven Pierce to the Pottawattamie County Board of Adjustment, with his term to expire December 31, 2016. Unanimous vote. Motion carried.

Motion by Belt, second by Leaders to appoint Rick Larsen to the Pottawattamie County Planning and Zoning Commission, with his term to expire December 31, 2016. Unanimous vote. Motion carried.

The Board adjourned subject to call at 11:35 A.M.

\_\_\_\_\_  
Melvyn J. Houser, Chairman

ATTEST: \_\_\_\_\_  
Marilyn Jo Drake, County Auditor

APPROVED: March 12, 2012

PUBLISH: X

**MARCH 12, 2012****MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:00 A.M., all members present. Chairman Houser presiding.

**PLEDGE OF ALLEGIANCE**

Motion by Leaders, second by Belt, to approve the February 28, 2012 minutes as read. Unanimous vote. Motion carried.

Motion by Knauss, second by Belt, to canvass the City of Oakland Special Election held on Tuesday, March 6, 2012, and authorize Auditor to pay costs. Unanimous vote. Motion carried.

Motion by Belt, second by Grobe, to approve funding agreement for BROS-C078(177)-8J-7 for bridge replacement on 210<sup>th</sup> over Pigeon Creek. Unanimous vote. Motion carried.

Motion by Grobe, second by Belt, to go into Executive Session as allowed by Code of Iowa, Chapter 21.5(c), for purpose of discussing labor negotiations. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Grobe, second by Leaders, to go out of Executive Session. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Leaders, second by Belt, to authorize Midwest Research and Settlement Services Inc. to perform the following work in relationship to sale of the Transfer Station property from the City of Hancock to Pottawattamie County: title search, preparation of the deed, ingress/egress easement and sewer line easement, for a fee of \$450.00. Unanimous vote. Motion carried.

Motion by Knauss, second by Belt, to authorize the Chairman to sign a letter to the Iowa Economic Development Authority requesting the distribution of Contingency fund to the County to cover it's 15% obligation of the Hazard Mitigation Grant Program application, up to an amount of \$1,000,000. Unanimous vote. Motion carried.

Motion by Belt, second by Knauss, to approve and sign **Board Resolution No. 18-2012**, a Resolution for the Destruction of Noxious Weeds. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Belt, second by Leaders, to authorize Chairman to sign Notice of Disallowances for Homestead Tax Credits and Notices of Disallowance for Military Service Tax Exemptions. Unanimous vote. Motion carried.

**RECEIVED AND FILED THE FOLLOWING****Reports**

Sheriff's Department – Report of fees collected/disbursed for February 2012.

The Board adjourned subject to call at 12:06 P.M.

\_\_\_\_\_  
Melvyn J. Houser, Chairman

ATTEST: \_\_\_\_\_  
Becky Belt, Finance, Auditor's Office

APPROVED: March 13, 2012

PUBLISH: X

**MARCH 13, 2012****MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:00 A.M., all members present. Chairman Houser presiding.

**PLEDGE OF ALLEGIANCE**

Motion by Belt, second by Grobe, to approve the March 12, 2012 minutes as read. Unanimous vote. Motion carried.

Motion by Leaders, second by Knauss, to open public hearing to amend FY 2011-12 budget. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Knauss, second by Belt, to close public hearing. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Knauss, second by Leaders, to approve and sign **Board Resolution No. 19-2012** to amend FY 2011-12 budget. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Grobe, second by Belt, to approve and sign **Board Resolution No. 20-2012** to appropriate funds as amended for 2011-12. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Knauss, second by Grobe, to open public hearing on Fiscal Year 2012-13 budget and approve Compensation Board's recommendations for elected officials. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Belt, second by Grobe, to close public hearing. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Grobe, second by Knauss, to approve and sign **Board Resolution No. 21-2012** approving the Fiscal Year 2012-13 budget with the Compensation Board's recommendation of 2 ½ % and roll it back to 1 ½%. Salaries for elected officials for 2012-13 are as follows: County Attorney-\$109,230.00; County Auditor \$67,255.00; County Recorder-\$67,255.00; County Treasurer-\$67,255.00; County Sheriff-\$101,182.00; and County Supervisors-\$38,839.00. Unanimous vote. Motion carried.

Motion by Grobe, second by Belt, to approve for publication the Claims Allowed for February 2012. Unanimous vote. Motion carried.

Motion by Leaders, second by Knauss, to approve parking permits for the Courthouse East metered lot. Unanimous vote. Motion carried.

**RECEIVED AND FILED THE FOLLOWING****Reports**

Recorder's Office monthly report for February 2012.

The Board adjourned subject to call at 12:00 P.M.

\_\_\_\_\_  
Melvyn J. Houser, Chairman

ATTEST: \_\_\_\_\_  
Marilyn Jo Drake, County Auditor

APPROVED: March 20, 2012

PUBLISH: X

**MARCH 20, 2012**

**MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:00 A.M., all members present. Chairman Houser presiding.

**PLEDGE OF ALLEGIANCE**

Motion by Knauss, second by Grobe, to approve the March 13, 2012 minutes as read. Unanimous vote. Motion carried.

Motion by Grobe, second by Leaders, to authorize Chairman to sign Engineer’s Resolution No. 12-05 approving Safety Grant. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Leaders, second by Belt, to approve for the Information Technologies Department the employment of Anthony Mitchell as a Network Administrator I at \$24.27 per hour effective March 8, 2012. Unanimous vote. Motion carried.

Motion by Knauss, second by Leaders, to authorize the donation of nine (9) computers to Micah House and eight (8) computers to Heartland Family Service. The computers are no longer necessary for county work. Unanimous vote. Motion carried.

The Board adjourned subject to call at 11:40 A.M.

\_\_\_\_\_  
Melvyn J. Houser, Chairman

ATTEST: \_\_\_\_\_  
Marilyn Jo Drake, County Auditor

APPROVED: March 27, 2012

PUBLISH: X

**MARCH 27, 2012****MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:00 A.M., all members present. Chairman Houser presiding.

**PLEDGE OF ALLEGIANCE**

Motion by Leaders, second by Knauss, to approve the March 20, 2012 minutes as read. Unanimous vote. Motion carried.

Motion by Leaders, second by Belt, to approve and sign contract with Tyler Technologies to purchase Tax and Financial Software Replacement in the amount of \$262,151.00. Unanimous vote. Motion carried.

Motion by Belt, second by Leaders, to set aside the agenda as allowed by Code of Iowa, Chapter 21.4(2), for purposes of contract completions on new hardware and time keeper machine. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Belt, second by Knauss, to authorize the purchase of Kronos equipment for time keeping in the amount of \$19,035.00. Unanimous vote. Motion carried.

Motion by Belt, second by Leaders, to authorize the purchase of hardware to comply with the Tyler software purchase, in the amount of \$29,000.00. Unanimous vote. Motion carried.

Motion by Knauss, second by Belt, to approve and sign **Board Resolution No. 22-2012**, a resolution of support for a RECAT Grant for Botna Bend Park. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Grobe, second by Belt, to appoint Sharon Oamek to the Condemnation Commissioners to replace Soren Sorenson. Unanimous vote. Motion carried.

Motion by Leaders, second by Knauss, to reappoint the following to the Pottawattamie County Condemnation/Compensation Commission: Robert Leaders/Neola; Marlyn Von Weihe/Carson; Frank Moran/Honey Creek; Dean Fischer/Neola; Orris Drake/Walnut; Gary Larson/Underwood; David Wagner/Oakland; Clinton Brunow/Council Bluffs; Karen Anderson/Council Bluffs; Leria Bray/Council Bluffs; David Nieman/Avoca; Carey Jensen/Council Bluffs; George Collins/Council Bluffs; Earl Williams/Oakland; Robert Martens/Walnut; Nigel Horton/Treynor; Bill Smith/Council Bluffs; Vern Welch/Council Bluffs; Harry Crowl/Council Bluffs; Tamara Brunow/Council Bluffs; Diane Forristall/Macedonia; Mark Gress/Avoca; Russell Haney/Council Bluffs; Robert Pingel/Underwood; Edward Leazenby/Crescent; and Gerianne Darnell/Council Bluffs. Unanimous vote. Motion carried.

Motion by Knauss, second by Belt, to authorize Chairman to sign Notice of Disallowances for Homestead Tax Credits and Notices of Disallowance for Military Service Tax Exemptions. Unanimous vote. Motion carried.

The Board adjourned subject to call at 12:00 P.M.

\_\_\_\_\_  
Melvyn J. Houser, Chairman

ATTEST: \_\_\_\_\_  
Marilyn Jo Drake, County Auditor

APPROVED: April 3, 2012

PUBLISH: X

**APRIL 3, 2012****MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:00 A.M., all members present. Chairman Houser presiding.

**PLEDGE OF ALLEGIANCE**

Motion by Grobe, second by Belt, to approve the March 27, 2012 minutes as read. Unanimous vote. Motion carried.

Motion by Knauss, second by Leaders, to appoint Donna Gray to the Civil Service Commission to replace John Innes. Term expires August 15, 2015. Unanimous vote. Motion carried.

Motion by Grobe, second by Leaders, to authorize Chairman to sign Proclamation proclaiming week of April 9<sup>th</sup>, 2012 as "Existing Industry Appreciation Week". Unanimous vote. Motion carried.

The Board adjourned subject to call at 11:20 A.M.

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Melvyn J. Houser, Chairman

ATTEST: \_\_\_\_\_  
Marilyn Jo Drake, County Auditor

APPROVED: April 5, 2012

PUBLISH: X

**APRIL 5, 2012**

**MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:00 A.M., all members present. Chairman Houser presiding.

**PLEDGE OF ALLEGIANCE**

Motion by Belt, second by Leaders, to approve the April 3, 2012 minutes as read. Unanimous vote. Motion carried.

Motion by Leaders, second by Knauss, to approve and authorize Chairman to sign Employment Agreement with Jeff Hedges as Risk Manager for a term commencing on April 9, 2012 and ending on June 30, 2012 at \$26.34 per hour. Unanimous vote. Motion carried.

Motion by Knauss, second by Belt, to authorize Chairman to sign proposal with Sundquist Engineering, P.C. for engineering services for Research Existing Levees – Northwest Pottawattamie County. Unanimous vote. Motion carried.

The Board adjourned subject to call at 10:55 A.M.

\_\_\_\_\_  
Melvyn J. Houser, Chairman

ATTEST: \_\_\_\_\_  
Marilyn Jo Drake, County Auditor

APPROVED: April 10, 2012

PUBLISH: X

**APRIL 10, 2012****MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:00 A.M., all members present. Chairman Houser presiding.

**PLEDGE OF ALLEGIANCE**

Motion by Knauss, second by Belt, to approve the April 5, 2012 minutes as read. Unanimous vote. Motion carried.

Motion by Knauss, second by Belt, to authorize Chairman to sign Law Enforcement Aid Contract between Mills County Sheriff's Office and Pottawattamie County for additional law enforcement for an event to be held May 12, 2012 in Mills County. Unanimous vote. Motion carried.

Motion by Knauss, second by Leaders, to canvass the Walnut School Revenue Purpose Statement Election held April 3, 2012, and authorize Auditor to pay costs. Unanimous vote. Motion carried.

Motion by Belt, second by Knauss, to sign Teamsters contracts with Detention officers and Nurses effective July 1, 2012 through June 30, 2013. Unanimous vote. Motion carried.

Motion by Grobe, second by Knauss, to approve for publication the Claims Allowed for March 2012. Unanimous vote. Motion carried.

Motion by Grobe, second by Leaders, to authorize Chairman to sign Notices of Disallowance for Homestead Tax Credit and Notices of Disallowance for Military Service Tax Exemption. Unanimous vote. Motion carried.

Motion by Knauss, second by Belt, to approve application to Iowa West Foundation for School Radio Project, and authorize Chairman to sign application. Unanimous vote. Motion carried.

Motion by Grobe, second by Belt, to approve application to Iowa West Foundation for Feasibility Plan for County Wide Levee System, and authorize Chairman to sign application. Unanimous vote. Motion carried.

**RECEIVED AND FILED THE FOLLOWING****Reports**

Recorder's Office monthly report for March 2012.

The Board adjourned subject to call at 12:00 P.M.

\_\_\_\_\_  
Melvyn J. Houser, Chairman

ATTEST: \_\_\_\_\_  
Marilyn Jo Drake, County Auditor

APPROVED: April 12, 2012

PUBLISH: X

**APRIL 12, 2012**

**MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 9:30 A.M., all members present. Chairman Houser presiding.

**PLEDGE OF ALLEGIANCE**

Motion by Leaders, second by Belt, to approve the April 10, 2012 minutes as read. Unanimous vote. Motion carried.

Motion by Grobe, second by Belt, to approve Secondary Road’s DOT Budget and Program. Unanimous vote. Motion carried.

Motion by Leaders, second by Knauss, to approve renewal of Class “B” Beer License (includes Wine Coolers)/Outdoor Service/Sunday Sales Permit for West Fair Stands 1, 2, 3, 4. Unanimous vote. Motion carried.

Motion by Grobe, second by Knauss, to approve renewal of Class “C” Liquor License/Outdoor Service/Sunday Sales Permit for Bent Tree Golf Club, Council Bluffs. Unanimous vote. Motion carried.

Motion by Leaders, second by Grobe, to approve renewal of Class “C” Native Wine/Outdoor Service/Sunday Sales Permit for Breezy Hills Winery, Minden. Unanimous vote. Motion carried.

**RECEIVED AND FILED THE FOLLOWING**

Reports

Sheriff’s Department – Report of fees collected/disbursed for March 2012.

The Board adjourned subject to call at 10:20 A.M.

\_\_\_\_\_  
Melvyn J. Houser, Chairman

ATTEST: \_\_\_\_\_  
Marilyn Jo Drake, County Auditor

APPROVED: April 17, 2012

PUBLISH: X

**APRIL 17, 2012****MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:00 A.M., all members present. Chairman Houser presiding.

**PLEDGE OF ALLEGIANCE**

Motion by Knauss, second by Leaders, to approve the April 12, 2012 minutes as read. Unanimous vote. Motion carried.

Motion by Grobe, second by Belt, to authorize Chairman to sign On-Line Tax Payment Contract with Polk County. Unanimous vote. Motion carried.

Motion by Leaders, second by Knauss, to approve 2012 parking permits for Community Services. Unanimous vote. Motion carried.

Motion by Knauss, second by Belt, to deny tax suspension request for property located at 39683 Mahogany Road, Hancock, Iowa. Unanimous vote. Motion carried.

Motion by Knauss, second by Leaders, to approve fireworks permit for Rocking R Farms to display fireworks on April 21, 2012. Unanimous vote. Motion carried.

The Board adjourned subject to call at 11:45 A.M.

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Melvyn J. Houser, Chairman

ATTEST: \_\_\_\_\_  
Marilyn Jo Drake, County Auditor

APPROVED: May 1, 2012

PUBLISH: X

**May 1, 2012**

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 A.M., all members present. Chairman Houser presiding.

PLEDGE OF ALLEGIANCE

Motion by Leaders, second by Belt, to approve the April 17, 2012 minutes as read. Unanimous vote. Motion carried.

Motion by Leaders, second by Belt, to go into Executive Session as allowed by Code of Iowa, Chapter 21.5(c), for purpose of discussing labor negotiations. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Grobe, second by Belt, to go out of Executive Session. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Belt, second by Leaders, to set public hearing to amend Pottawattamie County FY 2011-12 Budget for Thursday, May 31, 2012 at 10:00 A.M. in the Board of Supervisors Hearing Room, 2<sup>nd</sup> Floor, County Courthouse, Council Bluffs, Iowa. Unanimous vote. Motion carried.

Motion by Belt, second by Leaders, to approve and sign lease agreement between Pottawattamie County Board of Supervisors and State of Iowa, Department of Human Services for purpose of using ICN Room at \$525.00 per month (\$9.00 per square foot per year) from July 1, 2012 to June 30, 2014. Unanimous vote. Motion carried.

Motion by Grobe, second by Knauss, to approve Special Deputies; Gene Geer, Jr., Tammy Wake, Anthony Porter, and Jesus Robles to carry weapons while on duty, in uniform. Unanimous vote. Motion carried.

Motion by Knauss, second by Leaders, to approve **Board Resolution No. 23-2012**, authorizing Chairman to sign Interlocal Agreement between the City of Council Bluffs, Iowa and County of Pottawattamie, Iowa, for the 2012 Byrne Justice Assistance Grant (JAG) Program Award. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Knauss, second by Leaders, to authorize Chairman to sign Notices of Disallowances for Homestead Tax Credits and Military Service Tax Exemptions. Unanimous vote. Motion carried.

Motion by Belt, second by Grobe, to authorize Chairman to sign Application for Floodplain Development Permit for Sundquist Engineering, P.C. for 2011 Flood Repairs, Nobles Lake Drainage District. Unanimous vote. Motion carried.

Motion by Belt, second by Grobe, to approve Fireworks Permit for Bill Bracker for May 25, 2012. Unanimous vote. Motion carried.

Motion by Leaders, second by Knauss, to authorize Chairman to sign "Grant Award Letter of Agreement" with Iowa West Foundation for CITIES Fund in the amount of \$875,000.00. Unanimous vote. Motion carried.

Motion by Leaders, second by Knauss, to authorize Chairman to sign a letter to the City of Council Bluffs regarding the monthly payment for the operation and maintenance of the Law Enforcement Center. To be finalized by June 15, 2012. Unanimous vote. Motion carried.

Motion by Knauss, second by Grobe, to authorize payment of \$1,487.50 to Honey Creek Resources, Inc. for a grant application. Unanimous vote. Motion carried.

The Board adjourned subject to call at 11:50 A.M.

\_\_\_\_\_  
Melvyn J. Houser, Chairman

ATTEST: \_\_\_\_\_  
Marilyn Jo Drake, County Auditor

APPROVED: May 3, 2012

PUBLISH: X

**May 3, 2012**

**MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 1:00 P.M., all members, except Belt, present. Chairman Houser presiding.

**PLEDGE OF ALLEGIANCE**

Motion by Grobe, second by Leaders, to approve the May 1, 2012 minutes as read. Unanimous vote. Motion carried.

Motion by Grobe, second by Leaders, to authorize Chairman to sign Voluntary Annexation Agreement between Pottawattamie County, Iowa and the City of Underwood, Iowa. Unanimous vote. Motion carried.

The Board adjourned subject to call at 1:15 P.M.

\_\_\_\_\_  
Melvyn J. Houser, Chairman

ATTEST: \_\_\_\_\_  
Marilyn Jo Drake, County Auditor

APPROVED: May 7, 2012

PUBLISH: X

**May 7, 2012****MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:00 A.M., all members, except Belt, present. Chairman Houser presiding.

**PLEDGE OF ALLEGIANCE**

Motion by Grobe, second by Leaders, to approve the May 3, 2012 minutes as read. Unanimous vote. Motion carried.

Motion by Grobe, second by Leaders, to authorize Chairman to sign the following contracts with Metropolitan Area Planning Agency (MAPA) in conjunction with the Hazard Mitigation Grant Program, effective May 7, 2012 to May 7, 2015: 1) Section 404 Property Acquisition Administration, \$1,500 per property, not to exceed \$51,000; 2) Section 403 Essential Assistance Administration, \$2,500 per property, not to exceed \$70,000; and 3) Section 404 Demolition and Clearance Administration, \$2,500 per property, not to exceed \$85,000. Unanimous vote. Motion carried.

Motion by Leaders, second by Grobe, to go into Executive Session as allowed by Code of Iowa, Chapter 21.5(c), for purpose of discussing labor negotiations. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe; Absent-Belt. Motion carried.

Motion by Grobe, second by Knauss, to go out of Executive Session. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe; Absent-Belt. Motion carried.

Motion by Grobe, second by Knauss, to approve for publication the Claims Allowed for April 2012. Unanimous vote. Motion carried.

The Board adjourned subject to call at 11:00 A.M.

\_\_\_\_\_  
Melvyn J. Houser, Chairman

ATTEST: \_\_\_\_\_  
Marilyn Jo Drake, County Auditor

APPROVED: May 15, 2012

PUBLISH: X

**May 15, 2012**

**MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 9:30 A.M., all members present. Chairman Houser presiding.

**PLEDGE OF ALLEGIANCE**

Motion by Knauss, second by Belt, to approve the May 7, 2012 minutes as read. Unanimous vote. Motion carried.

Motion by Grobe, second by Belt, to sign Department of Human Services Community Mental Health Center Affiliation form. Unanimous vote. Motion carried.

Motion by Leaders, second by Grobe, to authorize Chairman to sign an Easement and Agreement between the City of Hancock and Pottawattamie County on ingress/egress and sewage lagoon drain access at the property know as the Transfer Station located in Section 18, Township 76N, Range 39W of the 5<sup>th</sup> P.M. Unanimous vote. Motion carried.

Motion by Knauss, second by Grobe, to approve the purchase of a Bentley Farm Supply trailer for the Animal Control Facility for the amount of \$5,800.00. Unanimous vote. Motion carried.

Motion by Knauss, second by Belt, to authorize Chairman to sign Notices of Disallowances for Homestead Tax Credits and Military Service Tax Exemptions. Unanimous vote. Motion carried.

Motion by Grobe, second by Belt, to authorize Chairman to sign letter of support for a Rural Business Enterprise Grant (RBEC) for the City of Underwood. Unanimous vote. Motion carried.

Motion by Knauss, second by Leaders, to approve for the Sheriff’s Department/Jail working out of class pay for Jason Slack at \$20.02 per hour effective April 30, 2012. Unanimous vote. Motion carried.

Motion by Grobe, second by Knauss, to approve and sign **Board Resolution No. 24-2012**, transferring \$125,062.00 from the General Basic Fund to the Secondary Roads Fund. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Belt, second by Leaders, to approve and sign **Board Resolution No. 25-2012**, transferring \$1,032,438.00 from the Rural Services Fund to the Secondary Roads Fund. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Leaders, second by Knauss, to approve and sign **Board Resolution No. 26-2012**, transferring \$150,000.00 from the Gaming Fund to the General Supplemental Fund. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Belt, second by Grobe, to approve and sign **Board Resolution No. 27-2012**, transferring \$340,000.00 from the Gaming Fund to the General Basic Fund. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

**RECEIVED AND FILED THE FOLLOWING**

**Reports**

Recorder’s Office monthly report for April 2012.

Sheriff’s Department – Report of fees collected/disbursed for April 2012.

The Board adjourned subject to call at 12:25 P.M.

\_\_\_\_\_  
Melvyn J. Houser, Chairman

ATTEST: \_\_\_\_\_  
Marilyn Jo Drake, County Auditor

APPROVED: May 22, 2012

PUBLISH: X

**May 22, 2012**

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 A.M., all members present. Chairman Houser presiding.

PLEDGE OF ALLEGIANCE

Motion by Belt, second by Knauss, to approve the May 15, 2012 minutes as read. Unanimous vote. Motion carried.

Motion by Belt, second by Leaders, to open bids for hail damage repair to Sheriff/Jail Building. Unanimous vote. Motion carried.

Motion by Knauss, second by Belt, to approve and sign AFSCME Union Contracts with Roads, Courthouse and 911. Unanimous vote. Motion carried.

Motion by Belt, second by Leaders, to approve and sign Deputy Sheriff Labor Agreements for July 1, 2012 through June 30, 2014. Unanimous vote. Motion carried.

Motion by Grobe, second by Belt, to approve Spring 2012 CITIES applications for projects 2010-13B and 2011-1A. Grant Agreements will be approved for projects 2011-1B, 2012-1A, 2012-2A and 2012-3A upon availability of funds in the CITIES program. Unanimous vote. Motion carried.

Motion by Grobe, second by Belt, to approve fireworks permit for Night Visions Fireworks for July 7, 2012. Unanimous vote. Motion carried.

Motion by Belt, second by Leaders, to approve fireworks permit for Bill Bracker for July 3, 2012. Unanimous vote. Motion carried.

Motion by Knauss, second by Belt, to approve for the Emergency Management Agency working out of class pay for Doug Reed at \$27.52 per hour effective May 7, 2012. Unanimous vote. Motion carried.

Motion by Belt, second by Grobe, to approve and sign **Board Resolution No. 28-2012**, transferring \$10,000.00 from the 2010 Jail Series 1996 A Fund to the 2130 GO Capital Loan Series 2007 Debt Fund. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Belt, second by Leaders, to approve and sign **Board Resolution No. 29-2012**, transferring \$10,000.00 from the 2010 Jail Series 1996 A Fund to the 2150 GO Capital Loan Series 2008 Debt Fund. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Knauss, second by Belt, to authorize Chairman to approve and sign "Rural Transit System Joint Participation Agreement" between the Southwest Iowa Planning Council (SWIPCo) and Pottawattamie County in the amount of \$6,000.00, which will provide for the operation of a rural transit system for use by the general public within the designated geographical area. Unanimous vote. Motion carried.

Motion by Knauss, second by Leaders, to authorize Chairman to sign letter of support for Rail Port Planning & Development Study. Unanimous vote. Motion carried.

Motion by Grobe, second by Belt, to approve contributing \$4,900 for the Rail Port Planning & Development Study. Monies to come from Gaming Fund. Roll Call Vote: Ayes-4, Nays-1. Motion carried.

The Board adjourned subject to call at 12:25 P.M.

\_\_\_\_\_  
Melvyn J. Houser, Chairman

ATTEST: \_\_\_\_\_  
Becky Belt, Finance, Auditor's Office

APPROVED: May 24, 2012

PUBLISH: X

**May 24, 2012**

**MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:30 A.M., all members, except Grobe, present. Grobe absent on county business. Chairman Houser presiding.

**PLEDGE OF ALLEGIANCE**

Motion by Belt, second by Leaders, to approve the May 22, 2012 minutes as read. Unanimous vote. Motion carried.

The Board adjourned subject to call at 12:00 P.M.

\_\_\_\_\_  
Melvyn J. Houser, Chairman

ATTEST: \_\_\_\_\_  
Marilyn Jo Drake, County Auditor

APPROVED: May 31, 2012

PUBLISH: X

**May 31, 2012**

**MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:00 A.M., all members present. Chairman Houser presiding.

**PLEDGE OF ALLEGIANCE**

Motion by Knauss, second by Grobe, to approve the May 24, 2012 minutes as read. Unanimous vote. Motion carried.

Motion by Leaders, second by Belt, to open public hearing on budget amendment for Fiscal Year 2011-12. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Belt, second by Knauss, to close public hearing. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Knauss, second by Leaders, to approve **Board Resolution No. 30-2012**, amending the budget for Fiscal Year 2011-12. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Belt, second by Grobe, to approve **Board Resolution No. 31-2012**, to appropriate funds from the 2011-2012 budget amendment and to appropriate remaining budget funds for departments as follows: 01 Board of Supervisors, 05 Sheriff, 07 Recorder, 20 Secondary Roads, 53 Planning and Development. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Knauss, second by Belt, to appoint Phil Killion as Veteran Affairs Commissioner. Term will expire June 30, 2015. Unanimous vote. Motion carried.

Motion by Leaders, second by Belt, to authorize Chairman to sign "Notice of Disallowances for Homestead Tax Credits. Unanimous vote. Motion carried.

Motion by Knauss, second by Grobe, to approve fireworks permit for Robert Caputo to display fireworks on July 4, 2012. Unanimous vote. Motion carried.

Motion by Belt, second by Leaders, to approve for the Secondary Roads Department the promotion of Rachel Portrey from a Technician II to a Technician III at \$20.37 per hour effective May 17, 2012. Unanimous vote. Motion carried.

The Board adjourned subject to call at 11:15 A.M.

\_\_\_\_\_  
Melvyn J. Houser, Chairman

ATTEST: \_\_\_\_\_  
Becky Belt, Finance, Auditor's Office

APPROVED: June 7, 2012

PUBLISH: X

**June 7, 2012**

**MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 9:30 A.M., all members present. Chairman Houser presiding.

**PLEDGE OF ALLEGIANCE**

Motion by Grobe, second by Belt, to approve the May 31, 2012 minutes as read. Unanimous vote. Motion carried.

Motion by Grobe, second by Belt, to approve dental insurance coverage with Met Life (total premium rate for single \$22.05, total premium rate for family \$72.46). Unanimous vote. Motion carried.

Motion by Belt, second by Grobe, to approve renewal of health insurance rates with I.G.H.C.P./Wellmark for FY 2012-13 (total premium rate for single \$545.09, total premium rate for family \$1,275.48). Unanimous vote. Motion carried.

Motion by Belt, second by Grobe, to award bid for hail damage repairs on the Sheriff/Jail Building to DR Anderson for \$478,000 base bid, plus addendums of \$14,000.00, \$1,200.00, \$24,000.00 for a final total of \$517,200.00 to be paid by insurance. Unanimous vote. Motion carried.

Motion by Grobe, second by Belt, to approve fireworks permit for Dean Ratliff to display fireworks on June 30, 2012. Unanimous vote. Motion carried.

Motion by Belt, second by Grobe, to approve for publication the Claims Allowed for May 2012. Unanimous vote. Motion carried.

Motion by Grobe, second by Belt, to authorize Chairman to sign "Notice of Disallowances for Homestead Tax Credits" and "Military Service Tax Exemptions". Unanimous vote. Motion carried.

Motion by Grobe, second by Belt, to approve renewal of Class C Native Wine/Outdoor Service/Sunday Sales Permit – Kum & Go #23, Neola, Iowa. Unanimous vote. Motion carried.

Motion by Belt, second by Grobe, to approve renewal of Class C Native Wine/Outdoor Service/Sunday Sales Permit – Whispering Hills Vineyards, Carson, Iowa. Unanimous vote. Motion carried.

Motion by Grobe, second by Belt, to approve renewal of Class C Native Wine/Outdoor Service/Sunday Sales Permit – Ditmars Orchards, Council Bluffs, Iowa. Unanimous vote. Motion carried.

Motion by Grobe, second by Belt, to approve membership dues for the Iowa Drainage District Association in the amount of \$1,500.00 for FY 2012-13. Unanimous vote. Motion carried.

Motion by Belt, second by Grobe, to approve **Board Resolution No. 32-2012**, a resolution to establish compliance with City of Underwood Annexation in conjunction with annexation. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

The Board adjourned subject to call at 11:50 A.M.

\_\_\_\_\_  
Melvyn J. Houser, Chairman

ATTEST: \_\_\_\_\_  
Marilyn Jo Drake, County Auditor

APPROVED: June 12, 2012

PUBLISH: X

**June 12, 2012**

**MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:00 A.M., all members, except Grobe, present. Grobe absent on county business. Chairman Houser presiding.

**PLEDGE OF ALLEGIANCE**

Motion by Belt, second by Leaders, to approve the June 7, 2012 minutes as read. Unanimous vote. Motion carried.

Motion by Knauss, second by Belt, to approve canvass of primary election held on June 5, 2012. Unanimous vote. Motion carried.

The Board adjourned subject to call at 11:00 A.M.

\_\_\_\_\_  
Melvyn J. Houser, Chairman

ATTEST: \_\_\_\_\_  
Kristi Everett, Deputy/Elections, Auditor's Office

APPROVED: June 14, 2012

PUBLISH: X

**June 14, 2012****MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 9:30 A.M., all members present. Chairman Houser presiding.

**PLEDGE OF ALLEGIANCE**

Motion by Leaders, second by Belt, to approve the June 12, 2012 minutes as read. Unanimous vote. Motion carried.

Motion by Belt, second by Grobe, to adjourn as Board of Supervisors and meet as Trustees of Noble Lake Drainage District. Unanimous vote. Motion carried.

Motion by Belt, second by Leaders, to reconvene as Board of Supervisors. Unanimous vote. Motion carried.

Motion by Belt, second by Knauss, to approve non union salary increase of 1% July 1, 2012, and 1% January 1, 2013. Unanimous vote. Motion carried.

Motion by Knauss, second by Leaders, to approve fireworks permit for John Podraza to display fireworks on July 4, 2012. Unanimous vote. Motion carried.

Motion by Leaders, second by Belt, to approve final payment to the City of Macedonia for their Veterans Eagle Monument. Unanimous vote. Motion carried.

Motion by Knauss, second by Belt, to approve request from Heartland Harvest Ministries Church for use of county property for a community project. Insurance endorsement was submitted. Unanimous vote. Motion carried. **(AMENDED ON JULY 24, 2012.)**

Motion by Grobe, second by Belt, to authorize Chairman to sign "Notice of Disallowances for Homestead Tax Credits" and "Notices of Disallowances for Military Service Tax Exemptions". Unanimous vote. Motion carried.

Board gave a nod to the creating of a Technical Support Specialist I position and to hire for this position.

The Board adjourned subject to call at 11:00 A.M.

\_\_\_\_\_  
Melvyn J. Houser, Chairman

ATTEST: \_\_\_\_\_  
Kristi Everett, Deputy/Elections, Auditor's Office

APPROVED: June 19, 2012

PUBLISH: X

**June 16, 2012**

**MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 9:00 A.M., all members, except Belt, present. Chairman Houser presiding.

**PLEDGE OF ALLEGIANCE**

Motion by Leaders, second by Knauss, to approve adoption of County-wide Trails Plan. Unanimous vote. Motion carried.

The Board adjourned subject to call at 9:10 A.M.

\_\_\_\_\_  
Melvyn J. Houser, Chairman

ATTEST: \_\_\_\_\_  
Marilyn Jo Drake, County Auditor

APPROVED: June 19, 2012

PUBLISH: X

**June 19, 2012**

**MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:00 A.M., all members present. Chairman Houser presiding.

**PLEDGE OF ALLEGIANCE**

Motion by Belt, second by Knauss, to approve the June 14, 2012 and June 16, 2012 minutes as read. Unanimous vote. Motion carried.

Motion by Leaders, second by Grobe, to authorize Chairman to sign a one year agreement with Growth Alliance for \$100,000.00. Roll Call Vote: Ayes-Leaders, Houser, Grobe, Belt; Nays-Knauss. Motion carried.

Motion by Knauss, second by Belt, to approve and authorize Chairman to sign **Board Resolution No. 33-2012**, a Resolution to participate in SW Iowa MH/DS Regional planning. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Grobe, second by Belt, to sign agreement with REM Developmental Services. Unanimous vote. Motion carried.

Motion by Belt, second by Grobe, to sign agreement with VODEC. Unanimous vote. Motion carried.

Motion by Knauss, second by Leaders, to sign agreement with Crossroads of Western Iowa. Unanimous vote. Motion carried.

Motion by Leaders, second by Knauss, to approve Cigarette Permits for July 1, 2012 through June 30, 2013 for the following: K.C. Mart, Inc.-Underwood; Kum & Go #23-Neola; U-Stop #21-Council Bluffs; U-Stop #22-Minden; The Mile Away Hall & Tavern-Council Bluffs; DeSoto Bend Mini Mart-Missouri Valley; and Fill 'R' Up Inc.-Council Bluffs. Unanimous vote. Motion carried.

The Board adjourned subject to call at 11:25 A.M.

\_\_\_\_\_  
Melvyn J. Houser, Chairman

ATTEST: \_\_\_\_\_  
Marilyn Jo Drake, County Auditor

APPROVED: June 26, 2012  
PUBLISH: X

**June 26, 2012**

## MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 9:30 A.M., all members present. Chairman Houser presiding.

## PLEDGE OF ALLEGIANCE

Motion by Knauss, second by Belt, to approve the June 19, 2012 minutes as read. Unanimous vote. Motion carried.

Motion by Belt, second by Leaders, to approve **Board Resolution No. 34-2012**, transferring \$34,851.00 from Pottawattamie/Shelby UR Rev Fund to the Secondary Roads Fund. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Grobe, second by Belt, to approve **Board Resolution No. 35-2012**, transferring \$125,062.00 from the General Basic Fund to the Secondary Roads Fund. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Leaders, second by Knauss, to approve **Board Resolution No. 36-2012**, transferring \$1,032,438.00 from the Rural Services Fund to the Secondary Roads Fund. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Knauss, second by Belt, to approve **Board Resolution No. 37-2012**, transferring \$33,464.00 from the General Basic Fund to the County Conservation Land Aq Fund. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Knauss, second by Belt, to approve **Board Resolution No. 38-2012**, to re-appropriate \$6,400.00 from the Corrections/Jail (Department 29) to the Attorney (Department 04). Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Belt, second by Grobe, to approve **Board Resolution No. 39-2012**, to make appropriations for each of the different officers and departments for the fiscal year beginning July 1, 2012, in accordance with Section 331.434, Subsection 6, Code of Iowa. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Leaders, second by Knauss, to approve Secondary Road Improvement Policy. Unanimous vote. Motion carried. Unanimous vote. Motion carried.

Motion by Leaders, second by Knauss, to approve abatement of taxes on Myrtue Memorial Hospital (parcel number 773909332009); and also on the following mobile home parcel numbers; 470096202804AB; 80184; HC6514R2CKD; N011665; 17532D; 0549680943D; 14652TFL3110L; 0332497H; GD65T2C0S; and 48297. Unanimous vote. Motion carried.

Motion by Knauss, second by Grobe, to approve Class "B" Wine/Class C Beer Permit/Class E Liquor License-Sunday Sales for Fill R Up, Council Bluffs. Unanimous vote. Motion carried.

The Board adjourned subject to call at 12:05 P.M.

\_\_\_\_\_  
Melvyn J. Houser, Chairman

ATTEST: \_\_\_\_\_  
Becky Belt, Finance, Auditor's Office

APPROVED: July 3, 2012

PUBLISH: X

**July 3, 2012**

**MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:00 A.M., all members present. Chairman Houser presiding.

**PLEDGE OF ALLEGIANCE**

Motion by Belt, second by Grobe, to approve the June 26, 2012 minutes as read. Unanimous vote. Motion carried.

Motion by Knauss, second by Belt, to authorize Chairman to sign Venue Agreement allowing First Night to use the lobby of the Pottawattamie County Courthouse for their December 31, 2012 activities and to contribute \$5,000 for the activity. Unanimous vote. Motion carried.

Motion by Leaders, second by Knauss, to approve construction plans for Site F-1 Drainage Structure Repair. Unanimous vote. Motion carried.

Motion by Leaders, second by Knauss, to authorize a 1 ½% increase in salary as of July 1, 2012 for Pottawattamie County Department Heads. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Belt; Nays-Grobe. Motion carried.

Motion by Grobe, second by Belt, to approve for publication the Claims Allowed for June, 2012. Unanimous vote. Motion carried.

Motion by Leaders, second by Knauss, to approve matching funds for IDED funding of the Western Iowa Tourism Regions for the amount of \$500.00 for FY 2012-13. Unanimous vote. Motion carried.

Motion by Belt, second by Leaders, to approve Class C Liquor License/Outdoor Service/Sunday Sales for Aeroplane Inn, Honey Creek. Unanimous vote. Motion carried.

Motion by Belt, second by Leaders, to approve fireworks permit for William Trescott, Jr. to display fireworks on July 3, 2012. Unanimous vote. Motion carried.

Motion by Leaders, second by Belt, to authorize Chairman to sign Notice of Disallowances for Homestead Tax Credits and Military Service Tax Exemptions. Unanimous vote. Motion carried.

**RECEIVED AND FILED THE FOLLOWING**

**Travel Request**

Community Services – Mary Beth Roskens and Shelley Hovey request for out of state travel to attend conference in Los Angeles, California.

The Board adjourned subject to call at 12:10 P.M.

\_\_\_\_\_  
Melvyn J. Houser, Chairman

ATTEST: \_\_\_\_\_  
Marilyn Jo Drake, County Auditor

APPROVED: July 10, 2012

PUBLISH: X

**July 10, 2012**

**MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:00 A.M., all members present. Chairman Houser presiding.

**PLEDGE OF ALLEGIANCE**

Motion by Knauss, second by Leaders, to approve the July 3, 2012 minutes as read. Unanimous vote. Motion carried.

Motion by Belt, second by Grobe, to authorize Chairman to sign 1<sup>st</sup> amendment to lease agreement between Pottawattamie County Courthouse and Iowa Department of Administrative Services on behalf of and for the benefit of the Iowa Homeland Security and Emergency Management Division for use of satellite office in the basement of courthouse. Unanimous vote. Motion carried.

Motion by Knauss, second by Leaders, to approve and authorize Chairman to sign applications to Iowa West Foundation for the 2012 CITIES Program Re-Capitalization-Q3 and CITIES Program Evaluation-2012. Unanimous vote. Motion carried.

Motion by Grobe, second by Knauss, to approve and sign **Board Resolution No. 40-2012**, a resolution endorsing an application for EDA Disaster Relief Funding Opportunity to complete a Levee Feasibility study from the Northern Boundary of the city of Council Bluffs North to the Harrison County Line. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Leaders, second by Knauss, to authorize Chairman to sign contract with D.R. Anderson Constructors Company for hail damage repair on the Sheriff/Jail Building. Unanimous vote. Motion carried.

Motion by Grobe, second by Belt, to approve for publication the Semi-Annual Report of Judy Ann Miller, Pottawattamie County Treasurer for period from January 1, 2012 through June 30, 2012. Unanimous vote. Motion carried.

The Board adjourned subject to call at 12:05 P.M.

\_\_\_\_\_  
Melvyn J. Houser, Chairman

ATTEST: \_\_\_\_\_  
Marilyn Jo Drake, County Auditor

APPROVED: July 17, 2012

PUBLISH: X

**July 17, 2012****MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:00 A.M., all members, except Houser and Belt, present. Houser absent on county business. County Supervisor Lynn Leaders presiding.

**PLEDGE OF ALLEGIANCE**

Motion by Grobe, second by Knauss, to approve the July 10, 2012 minutes as read. Unanimous vote. Motion carried.

**Public Hearing - Zoning**

**CASE #ZMA-2012-01:** The request of Williams Trust, % Beverly Jean Williams for a zoning map amendment to reclassify approximately 1.69 acres from a Class C-2 (General Commercial) District to a Class R-1 (Ag-Urban Transitional) District, located in Lewis Township, on Pioneer Trail Street, legally described as: 24-74-43 PT SE NE COMM 860.58'W E1/4 COR TH N351.23' E239.05' S350.34' W253.39' TO POB (PARCEL B).

Motion by Grobe, second by Knauss, to open the public hearing on Case ZMA-2012-01. Roll Call Vote: Ayes-Knauss, Leaders, Grobe; Absent-Houser, Belt. Motion carried.

Motion by Knauss, second by Grobe, to close public hearing. Roll Call Vote: Ayes-Knauss, Leaders, Grobe; Absent-Houser, Belt. Motion carried.

Motion by Knauss, second by Grobe, to approve first consideration of a request of Williams Trust for a zoning map amendment to reclassify approximately 1.69 acres from a Class C-2 (General Commercial) district to a Class R-1 (Ag-Urban Transitional) District located on Pioneer Trail in Lewis Township, as filed under Case #ZMA-2012-01, and to set second consideration for July 24 at 11:30 A.M. Roll Call Vote: Ayes-Knauss, Leaders, Grobe; Absent-Houser, Belt. Motion carried.

Motion by Grobe, second by Knauss, to accept changes to Pottawattamie County Employee Handbook. Unanimous vote. Motion carried.

Motion by Knauss, second by Grobe, to approve for the Telecommunications Department the employment of Danielle Cahoy as a Telecommunications Operation at \$16.41 per hour effective July 9, 2012. Unanimous vote. Motion carried.

Motion by Grobe, second by Knauss, to approve for the Telecommunications Department the promotion of Heather Townsend to Assistant Shift Supervisor at \$21.06 per hour effective July 1, 2012. Unanimous vote. Motion carried.

Motion by Knauss, second by Grobe, to approve 2012 County Video Tour Agreement and to have WIDA (Western Iowa Development Association) lead project. Unanimous vote. Motion carried.

Motion by Knauss, second by Grobe to set aside agenda as allowed by Code of Iowa, Chapter 21.4(2) to authorize the Board to consider having all county property flags lowered half staff the day before, day of and day after Judy Miller's funeral. Roll Call Vote: Ayes-Knauss, Leaders, Grobe; Absent-Houser, Belt. Motion carried.

Motion by Grobe, second by Knauss to have all county property flags lowered half staff the day before, day of and day after Judy Miller's funeral. Roll Call Vote: Ayes-Knauss, Leaders, Grobe; Absent-Houser, Belt. Motion carried.

The Board adjourned subject to call at 10:50 A.M.

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Lynn Leaders, County Supervisor

ATTEST: \_\_\_\_\_  
Joan Miller, Deputy/Real Estate, Auditor's Office

APPROVED: July 24, 2012

PUBLISH: X

**July 24, 2012****MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 9:30 A.M., all members, except Leaders, present. Chairman Houser presiding.

**PLEDGE OF ALLEGIANCE**

Motion by Knauss, second by Grobe, to approve the July 17, 2012 minutes as read. Unanimous vote. Motion carried.

Motion by Knauss, second by Grobe, to fill vacancy of the Pottawattamie County Treasurer by temporary appointment in accordance with Iowa Code Section 69.14A(2)(a). Appointment to be made at its regular meeting to be held on August 14, 2012. Said appointment will be effective from August 14, 2012 until the official canvass following the November 6, 2012 General Election. Applications to be received until August 6, 2012. No special election will be held pursuant to Iowa Code Section 69.14A(2)(b)(2). Unanimous vote. Motion carried.

Motion by Knauss, second by Belt, to authorize Chairman to sign Memorandum of Understanding for Heartland 2050 Consortium Agreement. Unanimous vote. Motion carried.

Motion by Knauss, second by Grobe, to authorize the Planning Director to review the Section 403 RACM Flood Related Structure Demolition bids as received and to set Thursday, July 26, 2012 at 10:00 A.M. to award said bid. Unanimous vote. Motion carried.

Motion by Grobe, second by Knauss, to authorize the Planning Director to review the Section 403 Essential Assistance Program Asbestos Survey and Monitoring of Abatement as received and to set Thursday, July 26, 2012 at 10:30 A.M. to award said bid. Unanimous vote. Motion carried.

Motion by Knauss, second by Grobe, to authorize Chairman to sign Project Grant Agreement with Iowa Homeland Security and Emergency Management Division for the Pottawattamie County Acquisition Project (Hazard Mitigation Grant Application), total grant award \$6,365,273.00 (Federal share 75%-\$4,773,954; State share 10%-\$636,527 and County share 15% - \$954,792; County share to be funding through Community Development Block Grant distributed by the Iowa Economic Development Authority. Unanimous vote. Motion carried.

Motion by Grobe, second by Knauss, to authorize the Board to sign the Administrative Plan for Voluntary Property Acquisition Funding under the Hazard Mitigation Grant Program. Unanimous vote. Motion carried.

Houser excused meeting to attend Early Childhood Meeting (Promise Partners). Chairman Pro Tem Belt now presiding.

**Second Consideration**

**CASE #ZMA-2012-01:** The request of Williams Trust for a zoning map amendment to reclassify approximately 1.69 acres from a Class C-2 (General Commercial) District to a Class R-1 (Ag-Urban Transitional) District, located in Lewis Township, on Pioneer Trail Street, legally described as: 24-74-43 PT SE NE COMM 860.58' W E1/4 COR TH N351.23' E239.05' S350.34' W253.39' TO POB (PARCEL B).

Motion by Knauss, second by Grobe, to approve second consideration of Williams Trust for a Zoning map amendment to reclassify approximately 1.69 acres from a Class C-2 (General Commercial) District to a Class R-1 (Ag Urban Transitional) District, as filed under Case #ZMA-2012-01, and to adopt Ordinance No. 2012-1 into law. Roll Call Vote: Ayes-Knauss, Belt, Grobe; Absent-Houser, Leaders. Motion carried.

Motion by Grobe, second by Knauss, to approve Southwest Iowa Housing Trust Fund, (SWIHTF) membership dues in the amount of \$3,000 for FY 2012-13. Unanimous vote. Motion carried.

Motion by Knauss, second by Grobe, to approve SWIPCO Membership Dues for FY 2012-13 in the amount of \$16,058.00. Unanimous vote. Motion carried.

Motion by Knauss, second by Grobe, to authorize Chairman to sign Law Enforcement Services Contracts beginning July 1, 2012 and ending on June 30, 2013 with the following: City of Avoca, City of Carson, City of Crescent, City of Hancock, City of Macedonia, City of McClelland, City of Minden, City of Neola, City of Oakland, City of Treynor, and City of Walnut. Unanimous vote. Motion carried.

Motion by Grobe, second by Knauss, to approve and authorize Chairman to sign Employment Agreements for Fiscal Year 2012-2013 with the following: David Bayer/Chief Information Officer-\$91,575.00; Mary Davis/Human Resources Director-\$73,950.00; Jeff Hedges/Risk Manager-\$55,825.00; Darlene McMartin/Veteran Affairs Administrator-\$55,187.00; Kay Mocha/Director, Planning and Development-\$81,200.00; Corbin Ranslem/Animal Control Supervisor-\$49,667.00; Mark Shoemaker/Conservation Director-\$68,454.00; Suzanne Watson/Community Services Director/CPC-\$73,950.00; and James Yochum/Director, Buildings and Grounds-\$60,705.00. Unanimous vote. Motion carried.

Motion by Knauss, second by Grobe, to ratify Employment Agreement with Tricia Jones/Health Services Manager for Fiscal Year 2012-2013, at an annual salary of \$70,435.00. Unanimous vote. Motion carried.

Motion by Knauss, second by Belt, to approve for the Attorney’s office the promotion of Eric Strovers from Attorney I to Attorney II at \$36.13 per hour effective 7/1/12. Unanimous vote. Motion carried.

Motion by Grobe, second by Belt, to approve for the County Attorney’s office the promotion of Tom Nelson from Attorney I to Attorney II at \$36.13 per hour effective 7/1/12. Unanimous vote. Motion carried.

Motion by Belt, second by Knauss, to approve for the County Attorney’s office the promotion of Kerri Snyder from Attorney I to Attorney II at \$35.88 per hour effective 7/1/12. Unanimous vote. Motion carried.

Motion by Knauss, second by Grobe, to change date for Heartland Harvest Ministries Church, 700 South 7<sup>th</sup> Street to use county property for a community project from August 4, 2012 to September 15, 2012. Unanimous vote. Motion carried.

Motion by Grobe, second by Knauss, to nominate Roger Williams as county nominee to the Iowa West Council of Members, not removing any members currently serving. Unanimous vote. Motion carried.

**RECEIVED AND FILED THE FOLLOWING**

**Reports**

Sheriff’s Department – Report of fees collected/disbursed for May 2012 and June 2012.

The Board adjourned subject to call at 12:00 P.M.

\_\_\_\_\_  
Scott A. Belt, Chairman Pro Tem

ATTEST: \_\_\_\_\_  
Marilyn Jo Drake, County Auditor

APPROVED: July 26, 2012

PUBLISH: X

**July 26, 2012**

**MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:00 A.M., all members, except Houser and Leaders, present. Houser absent on county business. Chairman Pro Tem Belt presiding.

**PLEDGE OF ALLEGIANCE**

Motion by Knauss, second by Grobe, to approve the July 24, 2012 minutes as read. Unanimous vote. Motion carried.

Motion by Grobe, second by Knauss, to authorize Chairman Pro Tem to sign Service Definitions and Rates contract with Mosaic. Unanimous vote. Motion carried.

Motion by Knauss, second by Grobe, to approve Class C Beer Permit/Sunday Sales for Casey’s General Store #3205, Council Bluffs. Unanimous vote. Motion carried. **AMENDED ON AUGUST 7, 2012.**

Motion by Grobe, second by Knauss, to approve Class C Beer Permit/Sunday Sales for Casey’s General Store #3204, Minden. Unanimous vote. Motion carried. **AMENDED ON AUGUST 7, 2012.**

Motion by Knauss, second by Grobe, to approve Cigarette/Tobacco Permit for August 31, 2012 through June 30, 2013 for Casey’s General Store #3205, Council Bluffs. Unanimous vote. Motion carried. **AMENDED ON AUGUST 7, 2012.**

Motion by Grobe, second by Knauss, to approve Cigarette/Tobacco Permit for August 31, 2012 through June 30, 2013 for Casey’s General Store #3204, Minden. Unanimous vote. Motion carried. **AMENDED ON AUGUST 7, 2012.**

Motion by Knauss, second by Grobe, to authorize Chairman Pro Tem to sign 2012 County Video Tour Agreement. Unanimous vote. Motion carried.

**RECEIVED AND FILED THE FOLLOWING**

**Travel Request**

Pottawattamie County Conservation – Tina Popson/Conservation Education Program Manager request to attend out of state training in Wallops Island, Virginia.

The Board adjourned subject to call at 10:50 A.M.

\_\_\_\_\_  
Scott A. Belt, Chairman Pro Tem

ATTEST: \_\_\_\_\_  
Becky Belt, Finance, Auditor’s Office

APPROVED: July 31, 2012

PUBLISH: X

**July 31, 2012**

MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 A.M., all members present. Chairman Houser presiding.

PLEDGE OF ALLEGIANCE

Motion by Grobe, second by Belt, to approve the July 26, 2012 minutes as read. Unanimous vote. Motion carried.

Motion by Leaders, second by Belt, to approve the hiring of two Technical Support Specialist's I. Unanimous vote. Motion carried.

Motion by Belt, second by Grobe, to go into Executive Session as allowed by Code of Iowa, Chapter 21.5(c) for purpose of discussion and/or decision on litigation matters. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Grobe, second by Belt, to go out of Executive Session. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Belt, second by Grobe, to award the bid for the Section 403 RACM Flood Related Structure Demolitions of the properties listed below to Kelly Demolition, LLC, in the amount not to exceed \$100,470.00 and to authorize the Chairman to execute a Letter of Agreement with said Company;

House Number	Street	Suffix
22398	130 <sup>th</sup>	St
16620	Applewood	Rd
15000	Hamlet	Ln
15517	Inca	Ln
22846	Riverroad N	

Unanimous vote. Motion carried.

Motion by Knauss, second by Leaders, to award the bid for Section 403 Essential Assistance Program Asbestos Survey & Monitoring of Abatement of the properties listed below to AQS Environmental, Inc, in the amount not to exceed \$22,950.00.

House Number	Street	Suffix
22744	130 <sup>th</sup>	St
31517	130 <sup>th</sup>	St
26534	140 <sup>th</sup>	St
28167	145th	St
30259	145 <sup>th</sup>	St
15516	Bostwick	Ln
14594	Jet	Ln
14388	Lace	Ln
25452	Meadowlark	Lp
22887	Riverroad N	
22926	Riverroad N	
22958	Riverroad N	
14233	Rosewood	Rd
14978	Rosewood	Rd
15758	Sumac	Rd
15966	Sumac	Rd
31240	Treasure	Ln
33064	Wilson	Ln

Unanimous vote. Motion carried.

Motion by Belt, second by Grobe, to set aside agenda, as allowed by Code of Iowa, Chapter 21.4(2), to consider **Board Resolution No. 41-2012** authorizing the execution of a contract with AQS Environmental, Inc. Unanimous vote. Motion carried.

Motion by Leaders, second by Belt, to authorize Chairman to sign **Board Resolution No. 41-2012** to authorize the execution of a contract with AQS Environmental, Inc. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

The Board adjourned subject to call at 11:55 A.M.

\_\_\_\_\_  
Melvyn J. Houser, Chairman

ATTEST: \_\_\_\_\_  
Marilyn Jo Drake, County Auditor

APPROVED: August 7, 2012  
PUBLISH: X

**AUGUST 7, 2012****MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:00 A.M., all members, except Grobe, present.

Chairman Houser presiding.

**PLEDGE OF ALLEGIANCE**

Motion by Leaders, second by Belt, to approve the July 31, 2012 minutes as read. Unanimous vote. Motion carried.

Motion by Belt, second by Knauss, to approve and sign **Board Resolution No. 42-2012** supporting the voluntary annexation in the City of Shelby for property legally described as the E ½ of SW ¼ of Section 4, Township, 77N, Range 40W, in Pottawattamie County, Iowa. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Belt; Absent-Grobe. Motion carried.

Motion by Leaders, second by Belt, to go into Executive Session as allowed by Code of Iowa, Chapter 21.5(1)(i) for purposes of discussion and/or decision on personnel matter. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Belt; Absent-Grobe. Motion carried.

Motion by Leaders, second by Knauss, to go out of Executive Session. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Belt; Absent-Grobe. Motion carried.

Motion by Leaders, second by Knauss, to authorize Board to sign Employment Agreement for Fiscal Year 2012-13 with John Rasmussen/County Engineer-\$99,336.00. Unanimous vote. Motion carried.

Motion by Belt, second by Leaders, to approve for publication the Claims Allowed for July 2012. Unanimous vote. Motion carried.

Motion by Leaders, second by Knauss, to approve and sign **Board Resolution No. 43-2012** to transfer \$700,000.00 from the Gaming Fund to the General Basic Fund. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Belt; Absent-Grobe. Motion carried.

Motion by Knauss, second by Belt, to amend the July 26, 2012 minutes relative to the Class C Beer Permit/Sunday Sales for Casey's General Store #3205, Council Bluffs, to include an effective date of August 28, 2012. Unanimous vote. Motion carried.

Motion by Belt, second by Leaders, to amend the July 26, 2012 minutes relative to the Class C Beer Permit/Sunday Sales for Casey's General Store #3204, Minden, to include an effective date of August 28, 2012. Unanimous vote. Motion carried.

Motion by Leaders, second by Knauss, to amend the July 26, 2012 minutes relative to the Cigarette/Tobacco Permit for Casey's General Store #3205, Council Bluffs, changing effective date to August 28, 2012 through June 30, 2013. Unanimous vote. Motion carried.

Motion by Knauss, second by Belt, to amend the July 26, 2012 minutes relative to the Cigarette/Tobacco Permit for Casey's General Store #3204, Minden, changing effective date to August 28, 2012 through June 30, 2013. Unanimous vote. Motion carried.

**RECEIVED AND FILED THE FOLLOWING****Reports**

Recorder's Office monthly report for June and July 2012.

The Board adjourned subject to call at 12:25 P.M.

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Melvyn J. Houser, Chairman

ATTEST: \_\_\_\_\_

Marilyn Jo Drake, County Auditor

APPROVED: August 14, 2012

PUBLISH: X

**AUGUST 14, 2012**

**MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:00 A.M., all members, present. Chairman Houser presiding.

**PLEDGE OF ALLEGIANCE**

Motion by Belt, second by Grobe, to approve the August 7, 2012 minutes as read. Unanimous vote. Motion carried.

Motion by Leaders, second by Belt, to appoint Lea Voss as temporary County Treasurer to fill vacancy. Appointment to expire upon election canvass/final results certified. Unanimous vote. Motion carried.

Motion by Belt, second by Leaders, to approve renewal of Class C Native Wine/Outdoor Service/Sunday Sales Permit for Whispering Hills Vineyards, Carson. Unanimous vote. Motion carried.

Motion by Knauss, second by Belt, to approve new Class B Beer/Includes Wine Coolers/Outdoor Service Permit for B.E.S.T. Catering & Concessions, Inc. (5 day license only) – Westfair Fairgrounds. Unanimous vote. Motion carried.

Motion by Knauss, second by Grobe, to authorize Chairman to sign Mills County Law Enforcement Aid Contract with Pottawattamie County Sheriff’s Office to provide additional law enforcement services during large community events, concerts or entertainment events. Unanimous vote. Motion carried.

The Board adjourned subject to call at 11:28 A.M.

\_\_\_\_\_  
Melvyn J. Houser, Chairman

ATTEST: \_\_\_\_\_  
Becky Belt, Finance, Auditor’s Office

APPROVED: August 21, 2012

PUBLISH: X

**AUGUST 21, 2012**

**MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:00 A.M., all members, except Belt, present. Chairman Houser presiding.

**PLEDGE OF ALLEGIANCE**

Motion by Grobe, second by Knauss, to approve the August 14, 2012 minutes as read. Unanimous vote. Motion carried.

Motion by Knauss, second by Leaders, to authorize Chairman to sign the Iowa Economic Development Authority (IEDA) Community Development Block Grant program (CDBG) Hazard Mitigation Grant Program (HMGP) Match Contract, in the amount of \$954,792, plus \$25,000 for Administration Costs, effective July 6, 2012 through January 31, 2014. Unanimous vote. Motion carried.

Motion by Knauss, second by Leaders, to authorize the Board to sign Policy of the Prohibition of the Use of Excessive Force in conjunction with the IEDA, CDGG, HMGP Match Contract. Unanimous vote. Motion carried.

Motion by Leaders, second by Grobe, to authorize the Board to sign Residential Anti-Displacement and Relocation Assistance Plan in conjunction with the IEDA, CDGG, HMGP Match Contract. Unanimous vote. Motion carried.

Motion by Grobe, second by Leaders, to acknowledge that Policy #102, Equal Employment Opportunity, effective July 1, 2009, is the adopted Equal Opportunity Policy of Pottawattamie County in conjunction with the IEDA, CDGG, HMGP Match Contract. Unanimous vote. Motion carried.

Motion by Knauss, second by Grobe, to authorize the Chairman, Supervisors Scott Belt, Planning Director Kay Mocha, and Lynn Dittmer to sign the Signature Authorization for Alternate Signators in conjunction with the IEDA, CDGG, HMGP Match Contract. Unanimous vote. Motion carried.

Motion by Knauss, second by Leaders, to approve the following four project proposals for 911: 1) Tornado siren upgrade; 2) 911 backup site; 3) Interoperability among surrounding Counties and purchasing additional portable radios; and 4) Purchase of a service monitor to be used by 911 technicians to work on radios and tower sites contingent on funding and final pricing, not to exceed \$1,506,784.00. Knauss will contact City of Minden, City of Hancock, and the City of Walnut. Board wants all communities included. Need 21 more radios. Unanimous vote. Motion carried.

Motion by Leaders, second by Knauss, to authorize Chairman to sign agreement between Metropolitan Area Planning Agency (MAPA) and Pottawattamie County for GIS Services. Unanimous vote. Motion carried.

Motion by Leaders, second by Knauss, to approve the creation of a Facebook page and policy for Pottawattamie County. Unanimous vote. Motion carried.

Motion by Leaders, second by Grobe, to approve Cash Count for the Pottawattamie County Treasurer’s office taken August 15, 2012 at the request of Lea Voss, temporary County Treasurer. Unanimous vote. Motion carried.

Motion by Knauss, second by Grobe, to authorize Chairman to sign 1<sup>st</sup> Amendment to the Lease Agreement between Pottawattamie County Board of Supervisors and State of Iowa, Department of Human Service for purpose of using ICN Room at \$525 per month allowing payment of monthly rent to be paid on the 15th of each month. Unanimous vote. Motion carried.

**RECEIVED AND FILED THE FOLLOWING**

**Reports**

Sheriff’s Department – Report of fees collected/disbursed for July 2012.

The Board adjourned subject to call at 12:24 P.M.

\_\_\_\_\_  
Melvyn J. Houser, Chairman

ATTEST: \_\_\_\_\_  
Marilyn Jo Drake, County Auditor

APPROVED: August 29, 2012  
PUBLISH: X

**AUGUST 29, 2012**

## MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 9:00 A.M., all members present. Chairman Houser presiding.

## PLEDGE OF ALLEGIANCE

Motion by Grobe, second by Leaders, to approve the August 21, 2012 minutes as read. Unanimous vote. Motion carried.

Motion by Leaders, second by Knauss, to authorize the Planning Director to remove any properties that are considered low-income properties from the list of those submitted for reimbursement under the Iowa Economic Development Authority (IEDA) Community Development Block Grant Program (CDBG) Hazard Mitigation Grant Program (HMGP) Match Contract. Unanimous vote. Motion carried.

Motion by Belt, second by Grobe, to authorize the Chairman to sign Rationale and Cost Analysis for Sole Source Procurement for additional testing of 27 existing samples for a 400 point count analysis with AQS Environmental Inc. and EMSL Analytical Inc. to determine a more precise determination on the asbestos content of the samples collected. Unanimous vote. Motion carried.

Motion by Belt, second by Leaders, to authorize the Board to sign **Board Resolution No. 44-2012**, to amend the Contract with AQS Environmental Inc. for Asbestos Surveying and Monitoring to provide for the actual number of material samples collected in the asbestos surveying and to allow for the additional testing of 27 existing samples for a 400 point count analysis with AQS Environmental Inc. and EMSL Analytical Inc. to determine a more precise determination on the asbestos content of the samples collected. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Grobe, second by Knauss, to authorize the Chairman to sign an Amendment to the Asbestos Surveying and Monitoring Contract with AQS Environmental Inc. for Asbestos Surveying and Monitoring, for a new total contract amount of \$25,350, to provide for the actual number of material samples collected in the asbestos surveying and to allow for the additional testing of 27 existing samples for a 400 point count analysis with AQS Environmental Inc. and EMSL Analytical Inc. to determine a more precise determination on the asbestos content of the samples collected. Unanimous vote. Motion carried.

Motion by Grobe, second by Belt, to sign contract with REM Development Services. Unanimous vote. Motion carried.

Motion by Knauss, second by Belt, to approve 2012 Applications for Homestead Tax Credit and Applications for Military Exemption. Unanimous vote. Motion carried.

Motion by Grobe, second by Belt, to authorize Chairman to sign Notice of Disallowance for Homestead Tax Credits and Military Service Tax Exemptions. Unanimous vote. Motion carried.

Motion by Knauss, second by Leaders, to approve MAPA appropriate for period of July 1, 2012-July 31, 2012 in the amount of \$19,420.00. Unanimous vote. Motion carried.

Motion by Leaders, second by Belt, to approve **Board Resolution No. 45-2012** to transfer \$800,000 from the Land Fund to the General Basic Fund. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Knauss, second by Belt, to approve **Board Resolution No. 46-2012** to transfer \$300,000 from the Land Fund to the General Supplemental Fund. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Leaders, second by Belt, to approve Class C Native Wine/Sunday Sales permit renewal for Prairie Hawk Vineyards, Council Bluffs, Iowa. Unanimous vote. Motion carried.

The Board adjourned subject to call at 12:00 P.M.

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Melvyn J. Houser, Chairman

ATTEST: \_\_\_\_\_  
Marilyn Jo Drake, County Auditor

APPROVED: September 4, 2012

PUBLISH: X

**SEPTEMBER 4, 2012**

## MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 9:30 A.M., all members present. Chairman Houser presiding.

## PLEDGE OF ALLEGIANCE

Motion by Belt, second by Leaders, to approve the August 29, 2012 minutes as read. Unanimous vote. Motion carried.

Motion by Knauss, second by Leaders, to approve policy on Iowa Donor Network referrals. Unanimous vote. Motion carried.

Motion by Grobe, second by Knauss, to authorize the Chairman to sign an Agreement between FEMA, IEDA, Pottawattamie County and IHSEMD, entitled Lead Federal Agency Designation for 36 CFR Part 800, Section 106 Compliance (FEMA Lead Agency Statement for Historic Review Requirements). Unanimous vote. Motion carried.

Motion by Leaders, second by Belt, to authorize the Chairman to sign Environmental Assessment for HUD-Funded Project for the Pottawattamie County HMGP Acquisitions. Unanimous vote. Motion carried.

Motion by Belt, second by Grobe, to authorize the following documents approved by the Board of Supervisors for signature on August 23, 2012 to be amended by deleting the reference "Samples below 1.5% asbestos are considered non-asbestos containing building materials" to read "Samples below 1% asbestos are considered non-asbestos containing building materials": A) Rationale and Cost Analysis for Sole Source Procurement for additional testing of 27 existing samples for a 400 point count analysis with AQS Environmental Inc. and EMSL Analytical Inc. to determine a more precise determination on the asbestos content of the samples collected; and B) Resolution #44-2012, to amend the Contract with AQS Environmental Inc. for Asbestos Surveying and Monitoring to provide for the actual number of material samples collected in the asbestos surveying and to allow for the additional testing of 27 existing samples for a 400 point count analysis with AQS Environmental Inc. and EMSL Analytical Inc. to determine a more precise determination on the asbestos content of the samples collected; and C) Amendment to the Asbestos Surveying and Monitoring Contract with AQS Environmental Inc. for Asbestos Surveying and Monitoring, for a new total contract amount of \$25,350, to provide for the actual number of material samples collected in the asbestos surveying and to allow for the additional testing of 27 existing samples for a 400 point count analysis with AQS Environmental Inc. and EMSL Analytical Inc. to determine a more precise determination on the asbestos content of the samples collected. Unanimous vote. Motion carried.

Motion by Leaders, second by Belt, to approve and sign **Board Resolution No. 47-2012**, setting a public hearing date of Monday, September 17, 2012 at 10:00 A.M. in the Board of Supervisors Hearing Room for a meeting on the Proposition of the Application of Excess Note Proceeds. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Leaders, second by Knauss, to approve for the Sheriff's Department/Jail the employment of Leslie Points as a Deputy at \$20.77 per hour effective 8/21/12. Unanimous vote. Motion carried.

Motion by Knauss, second by Belt, to approve for the Sheriff's Department/Jail the employment of Gary Chambers as a Deputy at \$20.77 per hour effective 8/13/12. Unanimous vote. Motion carried.

Motion by Belt, second by Grobe, to approve for the Sheriff's Department/Jail a job title change for Steve Maguire from Detention Officer to Deputy at \$20.77 per hour effective 8/14/12. Unanimous vote. Motion carried.

The Board adjourned subject to call at 12:52 P.M.

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Melvyn J. Houser, Chairman

ATTEST: \_\_\_\_\_  
Marilyn Jo Drake, County Auditor

APPROVED: September 11, 2012

PUBLISH: X

**SEPTEMBER 11, 2012**

**MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 9:45 A.M., all members present. Chairman Houser presiding.

**PLEDGE OF ALLEGIANCE**

Motion by Leaders, second by Belt, to approve the September 4, 2012 minutes as read. Unanimous vote. Motion carried.

Motion by Leaders, second by Knauss, to authorize Chairman to sign contract with Metropolitan Area Planning Agency for the administration of the Community Development Block Grant Property Acquisition and Clearance Project, in the amount of \$25,000, effective July 18, 2012 through June 30, 2014. Unanimous vote. Motion carried.

Motion by Grobe, second by Knauss, to authorize Chairman to sign Post-Issuance Tax Compliance Policy on September 17<sup>th</sup>, 2012 at public meeting. Unanimous vote. Motion carried.

Motion by Belt, second by Knauss, to approve final payment to Iowa Plains Signing of Slater, Iowa for Painted Pavement Markings. Unanimous vote. Motion carried.

Motion by Belt, second by Grobe, to approve Secondary Roads FY 2012 Annual Report. Unanimous vote. Motion carried.

Motion by Knauss, second by Belt, to approve for publication the Claims Allowed for August 2012. Unanimous vote. Motion carried.

The Board adjourned subject to call at 11:10 A.M.

\_\_\_\_\_  
Melvyn J. Houser, Chairman

ATTEST: \_\_\_\_\_  
Becky Belt, Finance, Auditor's Office

APPROVED: September 17, 2012

PUBLISH: X

**SEPTEMBER 17, 2012****MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:00 A.M., all members, except Knauss, present. Chairman Houser presiding.

**PLEDGE OF ALLEGIANCE**

Motion by Grobe, second by Belt, to approve the September 11, 2012 minutes as read. Unanimous vote. Motion carried.

Motion by Leaders, second by Belt, to open public hearing on the proposition to authorize the use of a \$1,008,852.50 portion of the \$9,620,000 General Obligation Capital Loan Notes, Series 2008 proceeds. Roll Call Vote: Ayes- Leaders, Houser, Grobe, Belt; Absent-Knauss. Motion carried.

Motion by Belt, second by Leaders, to close public hearing. Roll Call Vote: Ayes-Leaders, Houser, Grobe, Belt; Absent-Knauss. Motion carried.

Motion by Belt, second by Grobe, to approve and sign **Board Resolution No. 48-2012**, a resolution instituting proceedings to take additional action to authorize the use of a \$1,008,852.50 portion of the \$9,620,000 General Obligation Capital Loan Notes, Series 2008, proceeds. Roll Call Vote: Ayes-Leaders, Houser, Grobe, Belt; Absent-Knauss. Motion carried.

Motion by Belt, second by Grobe, to approve and sign **Board Resolution No. 49-2012** approving Post-Issuance Compliance Policy, and designated assignees. Roll Call Vote: Ayes-Leaders, Houser, Grobe, Belt; Absent-Knauss. Motion carried.

Motion by Belt, second by Leaders, to approve and sign **Board Resolution No. 50-2012**, setting a public hearing date of October 4, 2012 at 10:00 A.M. in the Board of Supervisors Hearing Room for a meeting on the Proposition of the Application of Excess Note Proceeds. Roll Call Vote: Ayes-Leaders, Houser, Grobe, Belt; Absent-Knauss. Motion carried.

Motion by Leaders, second by Belt, to approve displaying the Lewis Grell murals in the courthouse lobby. Unanimous vote. Motion carried.

Motion by Belt, second by Grobe, to canvass the Special Council Bluffs School Election and authorize auditor to pay costs. Unanimous vote. Motion carried.

Motion by Leaders, second by Belt, to canvass the Special Lewis Central School Election and authorize auditor to pay costs. Unanimous vote. Motion carried.

Motion by Leaders, second by Belt, to approve tax suspension request for property located at 1612 3<sup>rd</sup> Avenue, Council Bluffs. Unanimous vote. Motion carried.

Motion by Grobe, second by Leaders, to approve Law Enforcement Services Contract beginning July 1, 2012 and ending on June 30, 2013 with the City of Underwood. Unanimous vote. Motion carried.

Motion by Belt, second by Leaders, to approve for the Information Technologies Department the employment of Rafael Rodriguez as a Technical Support Specialist I at \$18.38 per hour effective September 10, 2012. Unanimous vote. Motion carried.

Motion by Leaders, second by Belt, to approve for the Information Technologies Department the employment of Timothy Norris as a Technical Support Specialist I at \$18.38 per hour effective September 10, 2012. Unanimous vote. Motion carried.

Motion by Belt, second by Grobe, to approve for the Treasurer's Department the promotion of Jamie Smothers from 2<sup>nd</sup> Deputy to 1<sup>st</sup> Deputy, effective date August 14, 2012. Unanimous vote. Motion carried.

**RECEIVED AND FILED THE FOLLOWING****Reports**

Sheriff's Department – Report of fees collected/dispensed for August 2012.

The Board adjourned subject to call at 11:55 A.M.

\_\_\_\_\_  
Melvyn J. Houser, Chairman

ATTEST: \_\_\_\_\_  
Marilyn Jo Drake, County Auditor

APPROVED: September 25, 2012

PUBLISH: X

**SEPTEMBER 25, 2012**

## MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 10:00 A.M., all members present. Chairman Houser presiding.  
PLEDGE OF ALLEGIANCE

Motion by Grobe, second by Belt, to approve the September 17, 2012 minutes as read. Unanimous vote. Motion carried.

Motion by Belt, second by Grobe, to open bids for preparation of FEMA Elevation Certificates for ICC and set bid awarding for Tuesday, October 2, 2012 at 10:00 A.M. in the Board of Supervisors Hearing Room, 2<sup>nd</sup> Floor, County Courthouse, Council Bluffs, Iowa. Unanimous vote. Motion carried.

Motion by Leaders, second by Belt, to open Public Hearing on Ordinance #2012-02, an ordinance to amend Section 10.01.820 by adding the language “or when such utility connection has been made without the approval required by Section 10.01.800 or Section 10.01.810” to read as follows: The Building Official shall have the authority to authorize disconnection of utility service to the building, structure or system regulated by the adopted Codes and the codes referenced in case of emergency where necessary to eliminate an immediate hazard to life or property or when such utility connection has been made without the approval required by Section 10.01.800 or Section 10.01.810. The Building Official shall notify the serving utility, and wherever possible the owner and occupant of the building, structure or service system of the decision to disconnect prior to taking such action. If not notified prior to disconnecting, the owner or occupant of the building, structure or service system shall be notified in writing, as soon as practical thereafter. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Belt, second by Leaders, to close public hearing. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Belt, second by Grobe, to approve first consideration of Ordinance #2012-02, an ordinance to amend Section 10.01.820 by adding the language “or when such utility connection has been made without the approval required by Section 10.01.800 or Section 10.01.810” to read as follows: The Building Official shall have the authority to authorize disconnection of utility service to the building, structure or system regulated by the adopted Codes and the codes referenced in case of emergency where necessary to eliminate an immediate hazard to life or property or when such utility connection has been made without the approval required by Section 10.01.800 or Section 10.01.810. The Building Official shall notify the serving utility, and wherever possible the owner and occupant of the building, structure or service system of the decision to disconnect prior to taking such action. If not notified prior to disconnecting, the owner or occupant of the building, structure or service system shall be notified in writing, as soon as practical thereafter, and to set second consideration for September 27, 2012 at 11:30 A.M. in the Board of Supervisors Hearing Room, 2<sup>nd</sup> Floor, County Courthouse, Council Bluffs, Iowa. Unanimous vote. Motion carried.

Motion by Belt, second by Grobe, to authorize Chairman to sign Title VI Non Discrimination Agreement between Iowa Department of Transportation and Pottawattamie County. Unanimous vote. Motion carried.

Motion by Leaders, second by Belt, to authorize Chairman to sign Engineer’s Resolution No. 12-6 for proposed road vacations in Center, Neola, and Rockford Townships, and set public hearing for Tuesday, October 9, 2012 at 10:30 A.M. in the Board of Supervisors Hearing room, 2<sup>nd</sup> Floor, Courthouse, 227 South 6<sup>th</sup> Street, Council Bluffs. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Belt, second by Leaders, to approve Living Roadway Trust Fund (LRTF) Grant in the amount of \$10,489.47. Unanimous vote. Motion carried.

Motion by Grobe, second by Belt, to approve Hungry Canyons grant agreement in the amount of \$22,012.00. Unanimous vote. Motion carried.

Motion by Knauss, second by Belt, to authorize Chairman to sign Notice of Disallowances for Homestead Tax Credits and Military Service Tax Exemptions. Unanimous vote. Motion carried.

Motion by Belt, second by Grobe, to approve renewal of Class C Liquor-Catering Privilege-Outdoor Service-Sunday Sales Permit for Mt. Crescent Ski Area, Crescent. Unanimous vote. Motion carried.

Motion by Knauss, second by Leaders, to authorize Chairman to sign Communications System Agreement with Motorola Solutions, Inc. for the purchase of radios for the amount of \$741,016.00. Monies to be taken out of Build America Bond Fund. Unanimous vote. Motion carried.

Motion by Knauss, second by Leaders, to authorize Chairman to sign contract with D & D Communication for the Early Warning Siren Project for the amount of \$365,009.00. Monies to be taken out of Build America Bond Fund. Unanimous vote. Motion carried.

Motion by Leaders, second by Belt, to approve and sign **Board Resolution No. 51-2012** to transfer \$200,000 from the Land Fund to the General Supplemental Fund. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Belt, second by Knauss, to approve and sign **Board Resolution No. 52-2012** to transfer \$700,000 from the Land Fund to the General Basic Fund. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Grobe, second by Leaders, to approve tax suspension on property located at 3309 S. 21<sup>st</sup> Street, Council Bluffs. Unanimous vote. Motion carried.

Motion by Belt, second by Grobe to approve request of Kody Wohlers, Conservation Technician, to attend out of state training at Wildland Fire Crew Boss Academy at Camp Shelby in Mississippi. Unanimous vote. Motion carried.

**RECEIVED AND FILED THE FOLLOWING**

**Reports**

Recorder's Office monthly report for August 2012.

The Board adjourned subject to call at 12:12 P.M.

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Melvyn J. Houser, Chairman

ATTEST: \_\_\_\_\_  
Marilyn Jo Drake, County Auditor

APPROVED: September 26, 2012

PUBLISH: X

**SEPTEMBER 26, 2012****MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 11:30 A.M., all members present. Chairman Houser presiding.

**PLEDGE OF ALLEGIANCE**

Motion by Grobe, second by Knauss, to approve the September 25, 2012 minutes as read. Unanimous vote. Motion carried.

**Second Consideration:**

Ordinance #2012-02 – an ordinance to amend Section 10.01.820 by adding the language “or when such utility connection has been made without the approval required by Section 10.01.800 or Section 10.01.810” to read as follows: The Building Official shall have the authority to authorize disconnection of utility service to the building, structure or system regulated by the adopted Codes and the codes referenced in case of emergency where necessary to eliminate an immediate hazard to life or property or when such utility connection has been made without the approval required by Section 10.01.800 or Section 10.01.810. The Building Official shall notify the serving utility, and wherever possible the owner and occupant of the building, structure or service system of the decision to disconnect prior to taking such action. If not notified prior to disconnecting, the owner or occupant of the building, structure or service system shall be notified in writing, as soon as practical thereafter.

Motion by Knauss, second by Belt, to approve second consideration of Ordinance #2012-02, an ordinance to amend Chapter 10.01, Building and Construction Administrative Provisions, Section 10.01.820, Authority to Disconnect Service Utilities, by adding the language “or when such utility connection has been made without the approval required by Section 10.01.800 or Section 10.01.810, and to adopt said ordinance #2012-02 into law. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

The Board adjourned subject to call at 12:00 P.M.

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Melvyn J. Houser, Chairman

ATTEST: \_\_\_\_\_  
Marilyn Jo Drake, County Auditor

APPROVED: October 2, 2012

PUBLISH: X

**OCTOBER 2, 2012**

**MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:00 A.M., all members present. Chairman Houser presiding.

**PLEDGE OF ALLEGIANCE**

Motion by Grobe, second by Belt, to approve the September 26, 2012 minutes as read. Unanimous vote. Motion carried.

Motion by Leaders, second by Belt, to approve **Board Resolution No. 53-2012**, to award the contract for preparing 11 Elevation Certificates for the ICC process in conjunction with the Section 403 Essential Assistance Program Demolitions to Land Surveying Services, Inc. in the amount of \$3,850.00, and to authorize Chairman to sign said contract. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Grobe, second by Belt, to approve addendum to Agreement 04-05-HPPU-028. Unanimous vote. Motion carried.

Motion by Grobe, second by Knauss to set aside agenda, as allowed by Code of Iowa, Chapter 21.4(2), to allow consideration of install costs for School Bus Radios for 911 Department. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Knauss, second by Leaders, to authorize Chairman to sign contract with D & D Communication for School BDA (Bi-Directional Antenna) project, and install costs for School Bus Radios for 911 Department. Unanimous vote. Motion carried.

Motion by Belt, second by Knauss, to appoint Rita Pierson to the Board of Health to finish out term of Joe Beraldi, R.Ph. Term expires December 31, 2014. Unanimous vote. Motion carried.

The Board adjourned subject to call at 12:00 P.M.

\_\_\_\_\_  
Melvyn J. Houser, Chairman

ATTEST: \_\_\_\_\_  
Marilyn Jo Drake, County Auditor

APPROVED: October 4, 2012  
PUBLISH: X

**OCTOBER 4, 2012****MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:00 A.M., all members present. Chairman Houser presiding.

**PLEDGE OF ALLEGIANCE**

Motion by Leaders, second by Belt, to approve the October 2, 2012 minutes as read. Unanimous vote. Motion carried.

Motion by Leaders, second by Knauss, to open public hearing on the proposition to authorize the use of a \$700,000 portion of the \$9,620,000 General Obligation Capital Loan Notes, Series 2008, proceeds. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Belt; Absent-Grobe. Motion carried.

Motion by Belt, second by Knauss, to close public hearing. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Belt, second by Leaders, to approve and sign **Board Resolution No. 54-2012**, a resolution instituting proceedings to take additional action to authorize the use of a \$700,000 portion of the \$9,620,000 General Obligation Capital Loan Notes, Series 2008, proceeds. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe, Belt. Motion carried.

Motion by Grobe, second by Leaders, to authorize Chairman to execute temporary construction easement with Richard and Laurel Ronk. Unanimous vote. Motion carried.

Motion by Leaders, second by Knauss, to authorize Chairman to sign permanent easement agreement between Pottawattamie County and Richard and Laurel Ronk. Unanimous vote. Motion carried.

Motion by Leaders, second by Knauss, to approve for publication the Claims Allowed for September 2012. Unanimous vote. Motion carried.

Motion by Belt, second by Grobe, to approve NACo membership dues in the amount of \$1,795.00 for January 1, 2013-December 31, 2013.

The Board adjourned subject to call at 11:00 A.M.

\_\_\_\_\_  
Melvyn J. Houser, Chairman

ATTEST: \_\_\_\_\_  
Marilyn Jo Drake, County Auditor

APPROVED: October 9, 2012

PUBLISH: X

**OCTOBER 9, 2012****MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:00 A.M., all members, except Houser and Grobe, present. Houser absent on county business. Chairman Pro Tem Belt presiding.

**PLEDGE OF ALLEGIANCE**

Motion by Leaders, second by Knauss, to approve the October 4, 2012 minutes as read. Unanimous vote. Motion carried.

Motion by Knauss, second by Leaders, to open bids for Section 403 Essential Assistance Program Asbestos Abatement and to set award of said contract for October 16, 2012 at 10:30 A.M. in the Board of Supervisors Hearing Room, 2<sup>nd</sup> Floor, County Courthouse, Council Bluffs, Iowa. Unanimous vote. Motion carried.

Motion by Leaders, second by Knauss, to open public hearing on proposed road vacation in Center Township. Roll Call Vote: Ayes-Knauss, Leaders, Belt; Absent-Houser, Grobe. Motion carried.

Motion by Leaders, second by Knauss, to close public hearing. Roll Call Vote: Ayes-Knauss, Leaders, Belt; Absent-Houser, Grobe. Motion carried.

Motion by Leaders, second by Knauss, to sign Engineer's Resolution 12-07 a final order to vacate a segment of a 66 foot county road, Sections 7 and 8, (430<sup>th</sup> Street) in Center Township. Roll Call Vote: Ayes-Knauss, Leaders, Belt; Absent-Houser, Grobe. Motion carried.

Motion by Knauss, second by Leaders, to open public hearing on proposed road vacation in Neola Township. Roll Call Vote: Ayes-Knauss, Leaders, Belt; Absent-Houser, Grobe. Motion carried.

Motion by Leaders, second by Knauss, to close public hearing. Roll Call Vote: Ayes-Knauss, Leaders, Belt; Absent-Houser, Grobe. Motion carried.

Motion by Knauss, second by Leaders, to sign Engineer's Resolution 12-08 a final order to vacate portions of the road and easements identified as 300<sup>th</sup> Street North of Whippoorwill Road in Minden Township, Section 6, and in Neola Township Section 1. Roll Call Vote: Ayes-Knauss, Leaders, Belt; Absent-Houser, Grobe. Motion carried.

Motion by Leaders, second by Knauss, to open public hearing on proposed road vacation in Rockford Township. Roll Call Vote: Ayes-Knauss, Leaders, Belt; Absent-Houser, Grobe. Motion carried.

Motion by Knauss, second by Leaders, to close public hearing. Roll Call Vote: Ayes-Knauss, Leaders, Belt; Absent-Houser, Grobe. Motion carried.

Motion by Leaders, second by Knauss, to sign Engineer's Resolution 12-09 a final order to vacate a 66 feet wide county road (130<sup>th</sup> Street), Section 17, in Rockford Township. Roll Call Vote: Ayes-Knauss, Leaders, Belt; Absent-Houser, Grobe. Motion carried.

Motion by Leaders, second by Knauss, to approve project plans for ER-C078(173)-58-78. Unanimous vote. Motion carried.

Motion by Knauss, second by Leaders, to approve project plans for ER-C078(175)-58-78. Unanimous vote. Motion carried.

Motion by Knauss, second by Leaders, to set public hearing date of Tuesday, October 30, 2012 at 9:00 A.M. to amend the FY 2012-13 Pottawattamie County Budget in the Board of Supervisors Hearing Room, 2<sup>nd</sup> Floor, County Courthouse, Council Bluffs, Iowa. Unanimous vote. Motion carried.

**RECEIVED AND FILED THE FOLLOWING****Reports**

Recorder's Office monthly report for September 2012.

The Board adjourned subject to call at 11:05 A.M.

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Scott A. Belt, Chairman Pro Tem

ATTEST: \_\_\_\_\_  
Marilyn Jo Drake, County Auditor

APPROVED: October 16, 2012

PUBLISH: X

**OCTOBER 16, 2012**

**MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:00 A.M., all members, except Houser, present. Houser absent on county business. Chairman Pro Tem Belt presiding.

**PLEDGE OF ALLEGIANCE**

Motion by Leaders, second by Knauss, to approve the October 9, 2012 minutes as read. Unanimous vote. Motion carried.

Motion by Leaders, second by Grobe, to open bids for Section 404 HMGP Real Estate Acquisition Legal Services and to set the award of said contract for October 23, 2012 at 10:00 A.M. in the Board of Supervisors Hearing Room, 2<sup>nd</sup> Floor, County Courthouse, Council Bluffs, Iowa. Unanimous vote. Motion carried.

Motion by Knauss, second by Grobe, to approve **Board Resolution No. 55-2012** to award contract for removing asbestos from 13 properties in conjunction with the Section 403 Essential Assistance Program Demolitions to New Horizons Enterprises, LLC, in the amount of \$36,575.00 and to authorize Chairman Pro Tem to sign said contract. Roll Call Vote: Ayes – Knauss, Leaders, Belt, Grobe; Absent-Houser. Motion carried.

Motion by Grobe, second by Knauss, to authorize Chairman Pro Tem to sign letter to Mr. Jerry Authier for overpayment of real estate taxes concerning flood related matters. Unanimous vote. Motion carried.

Motion by Grobe, second by Leaders, to allow County Treasurer to accept deed for parcel #7444 16 300 008. Unanimous vote. Motion carried.

Motion by Leaders, second by Knauss, to authorize Chairman Pro Tem to sign Memorandum of Understanding to the Industrial Foundation in regards to county owned property on North 15<sup>th</sup> Street, Council Bluffs. Unanimous vote. Motion carried.

Motion by Knauss, second by Leaders, to approve for the Treasurer’s Office the job classification change for Deb Allmon from 2<sup>nd</sup> Deputy to Finance Supervisor at \$28.31 per hour, plus longevity, effective 8/14/12. Unanimous vote. Motion carried.

**RECEIVED AND FILED THE FOLLOWING**

Reports

Sheriff’s Department – Report of fees disbursed/collected for September 2012.

The Board adjourned subject to call at 10:37 A.M.

\_\_\_\_\_  
Scott A. Belt, Chairman Pro Tem

ATTEST: \_\_\_\_\_  
Marilyn Jo Drake, County Auditor

APPROVED: October 23, 2012

PUBLISH: X

**OCTOBER 23, 2012****MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:00 A.M., all members, except Grobe, present. Chairman Houser presiding.

**PLEDGE OF ALLEGIANCE**

Motion by Belt, second by Leaders, to approve the October 16, 2012 minutes as read. Unanimous vote. Motion carried.

Motion by Belt, second by Leaders, to delay bid award for Section 404 HMGP Real Estate Acquisition Legal Services to Thursday, October 25, 2012 at 10:30 A.M. Unanimous vote. Motion carried.

Motion by Knauss, second by Leaders, to approve renewal of 2 year contract with City of Avoca and the Newtown Avoca Historical Society for lease of premises for Courthouse purposes and other government activities in the amount of \$15,000.00 per year. Unanimous vote. Motion carried.

Grobe joined meeting at 10:45 A.M.

Motion by Knauss, second by Grobe, to approve Animal Control Services Agreement between Pottawattamie County, Iowa and the City of Carson. Unanimous vote. Motion carried.

Motion by Belt, second by Leaders, to approve 28E Intergovernmental Cooperation Agreement between Pottawattamie County, Iowa and the City of Carson, Iowa for prosecution of the City of Carson's animal control ordinance civil infractions. Unanimous vote. Motion carried.

Motion by Grobe, second by Leaders, to approve new Special Class C Liquor License (Beer/Wine) 5 day permit for Running Dead 5K Dash and Bash for event to be held at Westfair. Unanimous vote. Motion carried.

Motion by Belt, second by Leaders, to approve renewal of Class C Beer Permit/Sunday Sales permit for K C Mart Inc, Underwood, Iowa. Unanimous vote. Motion carried.

Motion by Knauss, second by Leaders, to approve out of state travel request from Corbin Ranslem, Animal Control Supervisor, to attend NACA conference in Kansas City, Missouri. Unanimous vote. Motion carried.

Motion by Belt, second by Grobe, to authorize Chairman to sign "Grant Award Letter of Agreement" with the Iowa West Foundation for CITIES program in the amount of \$20,000. Unanimous vote. Motion carried.

Motion by Grobe, second by Belt, to authorize Chairman to sign "Grant Award Letter of Agreement" with the Iowa West Foundation for CITIES program in the amount of \$1,274,059.00. Unanimous vote. Motion carried.

Motion by Knauss, second by Belt, to approve for the Emergency Management Agency the department transfer of Michell Bose from 911-Communications as a Telecommunications Operator to Emergency Management Agency as a Emergency Management Program Specialist at \$19.23 per hour effective 10/22/12. Unanimous vote. Motion carried.

Motion by Leaders, second by Grobe, to approve for the Auditor's Office the department transfer of Becky Lenihan from Treasurer's Office as Property Manager, to Auditor's Office as Accounting Technician at \$26.52 per hour effective 10/18/12. Unanimous vote. Motion carried.

The Board adjourned subject to call at 12:03 P.M.

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Melvyn J. Houser, Chairman

ATTEST: \_\_\_\_\_  
Marilyn Jo Drake, County Auditor

APPROVED: October 25, 2012

PUBLISH: X

**OCTOBER 25, 2012**

**MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:30 A.M., all members, except Houser, present. Houser absent on county business. Chairman Pro Tem Belt presiding.

**PLEDGE OF ALLEGIANCE**

Motion by Leaders, second by Knauss, to approve the October 23, 2012 minutes as read. Unanimous vote. Motion carried.

Motion by Leaders, second by Knauss, to authorize Chairman to sign an Engagement Agreement with Petersen Law Firm for Section 404 HMGP Real Estate Acquisition Legal Services, in the amount of \$52,845.00. Roll Call Vote: Ayes-Knauss, Leaders, Grobe; Nays-Belt; Absent-Houser. Motion carried.

Motion by Knauss, second by Leaders, to approve transferring the Asset Inventory and record keeping from the Auditor’s Department to Risk Management Department. Unanimous vote. Motion carried.

Motion by Leaders, second by Knauss, to approve the Hiring & Employment Standards Policy for the Buildings and Grounds Department. Unanimous vote. Motion carried.

Motion by Knauss, second by Grobe, to approve Library Agreement between Pottawattamie County Board of Supervisors and Board of Library Trustees of Town of Avoca, Town of Carter Lake, City of Council Bluffs, Town of Oakland and Town of Walnut for FY 12-13. Unanimous vote. Motion carried.

The Board adjourned subject to call at 12:05 P.M.

\_\_\_\_\_  
Scott A. Belt, Chairman Pro Tem

ATTEST: \_\_\_\_\_  
Marilyn Jo Drake, County Auditor

APPROVED: October 30, 2012  
PUBLISH: X

**OCTOBER 30, 2012**

## MET IN REGULAR SESSION

The Board of Supervisors met in regular session at 9:00 A.M., all members, except Belt, present. Chairman Houser presiding.

## PLEDGE OF ALLEGIANCE

Motion by Grobe, second by Leaders, to approve the October 25, 2012 minutes as read. Unanimous vote. Motion carried.

Motion by Grobe, second by Knauss, to open public hearing on budget amendment for Fiscal Year 2012-13. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe; Absent-Belt. Motion carried.

Motion by Leaders, second by Knauss, to close public hearing. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe; Absent-Belt. Motion carried.

Motion by Knauss, second by Grobe, to approve and sign **Board Resolution No. 56-2012** to amend FY 2012-13 budget. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe; Absent-Belt. Motion carried.

Motion by Grobe, second by Leaders, to approve and sign **Board Resolution No. 57-2012** to appropriate funds from budget amendment. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe; Absent-Belt. Motion carried.

Motion by Knauss, second by Leaders, to open public hearing on request of Jeff and Barb Miller for a flood plain variance to allow a substantially improved structure to be situated/constructed 6.61' below the base flood elevation, on property owned by George C. West, Jr. and Katherine A. West. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe; Absent-Belt. Motion carried.

Motion by Leaders, second by Grobe, to close public hearing. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe; Absent-Belt. Motion carried.

Motion by Knauss, second by Leaders, to deny the request of Jeff and Barb Miller for a flood plain variance to allow a substantially improved structure to be situated/constructed 6.61' below the base flood elevation, on property owned by George C. West, Jr. and Katherine A. West, based on the following finding of facts: No special circumstances exist in this situation that would prohibit the structure from being reconstructed in accordance with the Flood Plain Management regulations. The applicant had applied for and was issued permits to reconstruct the structure in accordance with the regulations. The decision to reconstruct contrary to the provisions of the permit was solely a decision on the part of the applicant. The applicant shall be given 180 days to bring the structure into full compliance with the permit conditions. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe; Absent-Belt. Motion carried.

Motion by Grobe, second by Leaders, to authorize Chairman to sign a Contract Amendment with Kelly Demolition adding \$175.00 to the original contract amount, total price to be amended to \$100,645.00 from \$100,470.00. Said amendment is for hauling sand and filling a 35' deep cistern exposed during the demolition at 15517 Inca Lane, Crescent, Iowa. Unanimous vote. Motion carried.

Motion by Knauss, second by Leaders, to authorize Chairman to sign Interlocal Agreement for Cooperative Use of the Regional Backup Center between Douglas County, Nebraska, Sarpy County, Nebraska, and Pottawattamie County, Iowa. Unanimous vote. Motion carried.

Motion by Leaders, second by Knauss, to approve and sign **Board Resolution 58-2012** to transfer \$41,667.00 from the General Basic Fund to the Secondary Roads Fund. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe; Absent-Belt. Motion carried.

Motion by Grobe, second by Leaders, to approve and sign **Board Resolution 59-2012** to transfer \$1,009,932.00 from the Rural Services Fund to the Secondary Roads Fund. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe; Absent-Belt. Motion carried.

Motion by Knauss, second by Leaders, to approve and sign **Board Resolution 60-2012** to transfer \$15,000.00 from the Gaming Fund to the West SWCD/Pott Co Structures Fund. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe; Absent-Belt. Motion carried.

Motion by Knauss, second by Grobe, to approve and sign **Board Resolution 61-2012** to transfer \$10,000.00 from the Gaming Fund to the East SWCD/Pott Co Structures Fund. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe; Absent-Belt. Motion carried.

Motion by Grobe, second by Leaders, to approve for the Community Services Department the employment of Douglas Ohlinger-Hobbs as Case Manager at \$18.38 per hour effective October 8, 2012. Unanimous vote. Motion carried.

Motion by Knauss, second by Leaders, to approve for the Secondary Roads Department, the job title change for Brady DeYeager from Truck Driver to Roadside Tech I at \$18.18 per hour effective October 10, 2012. Unanimous vote. Motion carried.

**RECEIVED AND FILED THE FOLLOWING**

Salary

Effective October 22, 2012 the hourly rate for Vivian Jourdan, Mental Health Advocate, shall increase by 3% from \$18.00 per hour to \$18.54 per hour.

The Board adjourned subject to call at 11:05 A.M.

\_\_\_\_\_  
Melvyn J. Houser, Chairman

ATTEST: \_\_\_\_\_  
Marilyn Jo Drake, County Auditor

APPROVED: November 1, 2012

PUBLISH: X

**NOVEMBER 1, 2012**

**MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:00 A.M., all members, except Belt, present.

Chairman Houser presiding.

**PLEDGE OF ALLEGIANCE**

Motion by Grobe, second by Leaders, to approve the October 30, 2012 minutes as read. Unanimous vote. Motion carried.

Motion by Grobe, second by Leaders, to set aside agenda as allowed by Code of Iowa, Chapter 21.4(2), to allow Board to consider authorizing Chairman to sign Resolution concerning flood damaged properties. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe; Absent-Belt. Motion carried.

Motion by Knauss, second by Leaders, to award bid to Lansing Brothers Construction Company Inc. in the amount of \$58,450.00 for the Section 403 RACM Flood Related Structures Demolition Project Group #2 and adopt **Board Resolution No. 62-2012**, authorizing the Chairman to sign Letter of Engagement for same. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe; Absent-Belt. Motion carried.

Motion by Grobe, second by Knauss, to authorize Chairman to sign 2012-2013 Notice of Disallowances for Homestead Tax Credits and Notices of Disallowance for Military Service Tax Exemptions. Unanimous vote. Motion carried.

The Board adjourned subject to call at 10:50 A.M.

\_\_\_\_\_  
Melvyn J. Houser, Chairman

ATTEST: \_\_\_\_\_  
Marilyn Jo Drake, County Auditor

APPROVED: November 13, 2012

PUBLISH: X

**NOVEMBER 13, 2012****MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 9:30 A.M., all members present. Chairman Houser presiding.

**PLEDGE OF ALLEGIANCE**

Motion by Leaders, second by Knauss, to approve the November 1, 2012 minutes as read. Unanimous vote. Motion carried.

Motion by Knauss, second by Leaders, to approve the canvass of the November 6, 2012 General Election and authorize Auditor to pay the costs of the election. Unanimous vote. Motion carried.

Motion by Belt, second by Grobe, to open bids for the sheriff's cruisers and award bid on Tuesday, November 20, 2012 at 10:00 A.M. in the Board of Supervisors Hearing Room, 2<sup>nd</sup> Floor, County Courthouse, Council Bluffs, Iowa. Unanimous vote. Motion carried.

Motion by Leaders, second by Belt, to award bid for the renovations of the Pottawattamie County Courthouse 1<sup>st</sup> floor restroom to McGinnis Construction, Inc. for the amount of \$65,493.00. Unanimous vote. Motion carried.

Motion by Belt, second by Grobe, to approve for publication the Claims Allowed for October 2012. Unanimous vote. Motion carried.

Motion by Knauss, second by Belt, to approve for the Community Services Department the employment of Lindsey Stuke as Case Manager at \$18.38 per hour effective October 22, 2012. Unanimous vote. Motion carried.

Motion by Belt, second by Grobe, to approve for the Southwest Iowa Juvenile Detention Center the employment of Jennifer Heywood as a part-time Youth Corrections Worker at \$11.50 per hour effective October 29, 2012. Unanimous vote. Motion carried.

**RECEIVED AND FILED THE FOLLOWING****Reports**

Recorder's Office monthly report for October 2012.

The Board adjourned subject to call at 11:25 A.M.

\_\_\_\_\_  
Melvyn J. Houser, Chairman

ATTEST: \_\_\_\_\_  
Becky Belt, Finance, Auditor's Office

APPROVED: November 20, 2012

PUBLISH: X

**NOVEMBER 20, 2012**

**MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:00 A.M., all members present. Chairman Houser presiding.

**PLEDGE OF ALLEGIANCE**

Motion by Leaders, second by Belt, to approve the November 13, 2012 minutes as read. Unanimous vote. Motion carried.

Motion by Knauss, second by Leaders, to award bid for Sheriff’s cruisers to Woodhouse Ford for the amount of \$146,790.00. Unanimous vote. Motion carried.

Motion by Knauss, second by Leaders, to approve Animal Control Services Agreement between Pottawattamie County, Iowa and City of Shelby. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Grobe; Nays-Belt. Motion carried.

Motion by Grobe, second by Belt, to approve renewal of Class “C” Beer Permit/Sunday Sales for Desoto Bend Mini Mart, Missouri Valley, Iowa. Unanimous vote. Motion carried.

Motion by Belt, second by Knauss, to approve renewal of Class “C” Beer Permit/Sunday Sales for U-Stop #21, Council Bluffs, Iowa. Unanimous vote. Motion carried.

Motion by Belt, second by Leaders, to approve renewal of Class “C” Beer Permit/Sunday Sales for U-Stop #22, Minden, Iowa. Unanimous vote. Motion carried.

Motion by Knauss, second by Belt, to pool the monies for Mental Health with the Region (Southwest Iowa Region for Mental Health Services). Unanimous vote. Motion carried.

Motion by Belt, second by Grobe, to approve abatement of taxes on property described as Lot 2, Elm Street Subdivision, Avoca, Iowa known as Myrtue Memorial Hospital. Unanimous vote. Motion carried.

**RECEIVED AND FILED THE FOLLOWING**

Reports

Sheriff’s Department – Report of fees disbursed/collected for October 2012.

The Board adjourned subject to call at 12:30 P.M.

\_\_\_\_\_  
Melvyn J. Houser, Chairman

ATTEST: \_\_\_\_\_  
Marilyn Jo Drake, County Auditor

APPROVED: November 27, 2012

PUBLISH: X

**NOVEMBER 27, 2012**

**MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 9:45 A.M., all members present. Chairman Houser presiding.

**PLEDGE OF ALLEGIANCE**

Motion by Grobe, second by Leaders, to approve the November 20, 2012 minutes as read. Unanimous vote. Motion carried.

Motion by Knauss, second by Leaders, to approve funding request from the Victim Advisory Council in the amount of \$4,832.00 for the 2013 National Crime Victims Rights Week event. Unanimous vote. Motion carried.

Motion by Belt, second by Grobe, to approve and authorize Chairman to sign contract for CITIES Evaluation. Unanimous vote. Motion carried.

Motion by Leaders, second by Belt, to authorize Chairman to sign Memorandum of Understanding with MAPA for color orthophotography project for the amount of \$50,488.00 per year. Unanimous vote. Motion carried.

Motion by Belt, second by Leaders, to approve CITIES funding and agreements for completion of the remaining 4 projects. Unanimous vote. Motion carried.

\_\_\_\_\_  
Melvyn J. Houser, Chairman

ATTEST: \_\_\_\_\_  
Marilyn Jo Drake, County Auditor

APPROVED: December 4, 2012

PUBLISH: X

**DECEMBER 4, 2012****MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 2:00 P.M., all members, except Houser, present.

Chairman Pro Tem Belt presiding.

**PLEDGE OF ALLEGIANCE**

Motion by Grobe, second by Leaders, to approve the November 27, 2012 minutes as read. Unanimous vote. Motion carried.

Houser joined meeting at 2:35 P.M.

Motion by Leaders, second by Knauss, to authorize the Board to sign **Board Resolution No. 63-2012**, to approve the offer prices to buy real estate under the Hazard Mitigation Grant Program. Said offer price as established will be 110% of the 2011 Assessed Value of the properties. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Belt, Grobe. Motion carried.

Motion by Grobe, second by Leaders, to authorize the Chairman to sign Acknowledgement of Conflict of Interest and Consent to Representation for 14594 Jet Lane, Lanny and Deborah Larson, in conjunction with the Hazard Mitigation Grant Program and the representation of both parties by Petersen Law PLLC. Unanimous vote. Motion carried.

Motion by Knauss, second by Grobe, to authorize the amendment to Tab C, Property Data Sheet for the Hazard Mitigation Grant Program, which changes the designation of 28119 145<sup>th</sup> Street, 22846 Riverroad North, and 31517 130<sup>th</sup> Street, from Rental to Owner Occupied. Unanimous vote. Motion carried.

Motion by Leaders, second by Knauss, to authorize Chairman to sign Time of Transfer Inspection Waiver for Building Demolition on all properties involved in the Hazard Mitigation Grant Program. Unanimous vote. Motion carried.

Motion by Belt, second by Grobe, to approve for the Emergency Management Agency relocating smart board display unit to the Board of Supervisor's Hearing Room. Unanimous vote. Motion carried.

Motion by Leaders, second by Knauss, to authorize Chairman to sign Notice of Disallowances for Homestead Tax Credits and Military Service Tax Exemptions. Unanimous vote. Motion carried.

The Board adjourned subject to call at 4:00 P.M.

\_\_\_\_\_  
Melvyn J. Houser, Chairman

ATTEST: \_\_\_\_\_  
Marilyn Jo Drake, County Auditor

APPROVED: December 6, 2012

PUBLISH: X

**DECEMBER 6, 2012**

**MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 9:45 A.M., all members, except Grobe, present. Grobe absent on county business. Chairman Houser presiding.

**PLEDGE OF ALLEGIANCE**

Motion by Belt, second by Leaders, to approve the December 4, 2012 minutes as read. Unanimous vote. Motion carried.

Motion by Leaders, second by Knauss, to go into Executive Session as allowed by Code of Iowa, Chapter 21.5(c), for purpose of discussing labor negotiations. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Belt; Absent-Grobe. Motion carried.

Motion by Belt, second by Knauss, to go out of Executive Session. Roll Call Vote: Ayes-Knauss, Leaders, Houser, Belt; Absent-Grobe. Motion carried.

Motion by Leaders, second by Belt, to approve tax suspension request for property located at 3509 Stuart Blvd., Council Bluffs, Iowa. Unanimous vote. Motion carried.

Motion by Knauss, second by Belt, to appoint Scott Belt and Lynn Leaders to negotiate for Law Enforcement Center Agreement. Unanimous vote. Motion carried.

The Board adjourned subject to call at 3:00 P.M.

\_\_\_\_\_  
Melvyn J. Houser, Chairman

ATTEST: \_\_\_\_\_  
Marilyn Jo Drake, County Auditor

APPROVED: December 10, 2012  
PUBLISH: X

**DECEMBER 10, 2012**

**MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:00 A.M., all members, except Houser present.

Chairman Pro Tem Belt presiding.

**PLEDGE OF ALLEGIANCE**

Motion by Knauss, second by Leaders, to approve the December 6, 2012 minutes as read. Unanimous vote. Motion carried.

Motion by Leaders, second by Knauss, to canvass Special School Election held December 4, 2012 and authorize Auditor to pay costs. Unanimous vote. Motion carried.

Motion by Grobe, second by Knauss, to authorize Chairman Pro Tem to sign Notice of Disallowances for Homestead Tax Credits and Military Service Tax Exemptions. Unanimous vote. Motion carried.

**RECEIVED AND FILED THE FOLLOWING**

Reports

Recorder's Office monthly report for November 2012.

The Board adjourned subject to call at 10:30 A.M.

\_\_\_\_\_  
Scott A. Belt, Chairman Pro Tem

ATTEST: \_\_\_\_\_  
Marilyn Jo Drake, County Auditor

APPROVED: December 11, 2012

PUBLISH: X

**DECEMBER 11, 2012**

**MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:00 A.M., all members present. Chairman Houser presiding.

**PLEDGE OF ALLEGIANCE**

Motion by Grobe, second by Leaders, to approve the December 10, 2012 minutes as read. Unanimous vote. Motion carried.

Motion by Grobe, second by Leaders, to approve for publication the Claims Allowed for November 2012. Unanimous vote. Motion carried.

Motion by Belt, second by Knauss to appoint Melvyn Houser as the Board's voting delegate on the Southwest Iowa Regional committee for MH/DS Redesign. Unanimous vote. Motion carried.

Motion by Belt, second by Grobe, to pool all State and County Mental Health funding plus any reserves remaining in the Mental Health fund at the end of FY 2014. Unanimous vote. Motion carried.

The Board adjourned subject to call at 3:45 P.M.

\_\_\_\_\_  
Melvyn J. Houser, Chairman

ATTEST: \_\_\_\_\_  
Marilyn Jo Drake, County Auditor

APPROVED: December 17, 2012

PUBLISH: X

**DECEMBER 17, 2012****MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:00 A.M., all members, except Belt, present.

Chairman Houser presiding.

**PLEDGE OF ALLEGIANCE**

Motion by Leaders, second by Knauss, to approve the December 11, 2012 minutes as read. Unanimous vote. Motion carried.

Motion by Knauss, second by Leaders, to approve canvass the Iowa Western Community College Special School Election held December 4, 2012 and authorize Auditor to pay costs. Unanimous vote. Motion carried.

Motion by Knauss, second by Grobe, to approve and sign 28E Agreement with Promise Partners for 2013. Unanimous vote. Motion carried.

Motion by Grobe, second by Leaders, to approve ROW contracts for BRS-C078(176)-60-78 bridge reconstruction project. Unanimous vote. Motion carried.

**RECEIVED AND FILED THE FOLLOWING****Reports**

Pottawattamie County Sheriff's Department report of fees disbursed/collected for November 2012.

The Board adjourned subject to call at 12:10 P.M.

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Melvyn J. Houser, Chairman

ATTEST: \_\_\_\_\_  
Marilyn Jo Drake, County Auditor

APPROVED: December 18, 2012

PUBLISH: X

**DECEMBER 18, 2012****MET IN REGULAR SESSION**

The Board of Supervisors met in regular session at 10:00 A.M., all members, except Belt, present.

Chairman Houser presiding.

**PLEDGE OF ALLEGIANCE**

Motion by Knauss, second by Leaders, to approve the December 17, 2012 minutes as read. Unanimous vote. Motion carried.

Motion by Leaders, second by Knauss, to authorize Chairman to sign contract with Visiting Nurses Association of Pottawattamie County with an effective date of 01/01/13 through 12/31/13 for \$94,835.00 annually. Unanimous vote. Motion carried.

Motion by Knauss, second by Leaders, to approve for the Sheriff's Department/Jail the employment of Zacharie Norman as a Detention Officer at \$17.91 per hour effective December 15, 2012. Unanimous vote. Motion carried.

The Board adjourned subject to call at 12:10 P.M.

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Melvyn J. Houser, Chairman

ATTEST: \_\_\_\_\_  
Marilyn Jo Drake, County Auditor

APPROVED: January 2, 2013

PUBLISH: X