



FORM #604

POTTAWATTAMIE COUNTY, IOWA NON-STRUCTURAL RE-ROOFING PERMIT APPLICATION

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|-----------------|--|---------------------|-------------------------|----------|
| Receipt Number | | Total Permit Amount | Permit Number | Township |
| Job Address | | | Parcel Number | |
| Property Owner | | | Phone # | |
| Mailing Address | | | | |
| Contractor | | | Phone # | |
| Mailing Address | | | State of Iowa License # | |

Building Type/Use Commercial/Industrial Residential

Class of Work New Addition Alteration Repair Replacement

RE-ROOFING

Non-Structural Re-Roofing encompasses the replacement and/or new installment of new code required roofing underlayment, flashing, shingles and insulation.

| | |
|--|--|
| Proposed Construction Description: | |
| Estimated Construction Valuation \$\$ | |
| Estimated Re-Roofing Area (Sq. Ft.) | |
| Estimated Square Footage of Existing Structure | |

PERMIT FEES

| QUANTITY | DESCRIPTION | COST | AMOUNT |
|--|--|--------------|--------|
| | One and Two-Family Dwellings * Non-Structural Re-roofing | \$100.00 | |
| If you are paying these fees with a credit card, there will be a 3% convenience fee in addition to a \$0.50 administrative fee added to your permit fee. | | TOTAL AMOUNT | |

Commercial: Other than one & two family dwellings, permit fee will be based on estimated construction cost/valuation using the adopted building permit fee schedule (1.50.105)

I will save, indemnify, and keep harmless the County of Pottawattamie, its officers, employees, and agents against all liabilities, judgments cost, and expenses which may accrue against them in consequence of the granting of this permit, inspections, or use of any on-site or off-site improvements placed by virtue hereof, and will in all things strictly comply with all applicable rules, ordinances, and laws. Signature constitutes an attestation by the applicant that application complies with all covenants, conditions, and restrictions.

| | | |
|------------|--------------------|------|
| Applicant | Signature | Date |
| | Type or Print Name | |
| ISSUED BY: | | Date |

INSPECTION IS REQUIRED BEFORE COVER-UP AND AT COMPLETION

Inspection Requests: It shall be the duty of the holder of the building permit or their duly authorized agent to notify the Building & Safety Division when work is ready for inspections.

- Inspections must be scheduled and recorded before 4:30 p.m. the business day before the inspection is requested.
- After Hours, Weekend and Holiday Inspections should be scheduled and the appropriate fee must be paid at least two-days before the required inspection date.
- Call (712) 328-5847 for all inspection requests.
- AM scheduled inspections will be performed from 8:30 a.m. to 12:00 noon.
- PM scheduled inspections will be performed from 12:00 noon to 4:00 p.m.
- Any special requested inspection time will need to be pre-approved by your scheduled Inspector, the day before.

Contact Information

Office Hours: 8:00 a.m. to 4:30 p.m.

Website: www.pottcounty.com

**POTTAWATTAMIE COUNTY, IOWA
OFFICE OF PLANNING AND DEVELOPMENT * BUILDING & SAFETY DIVISION**

COURTHOUSE ANNEX
223 SOUTH 6th STREET, SUITE 4
COUNCIL BLUFFS, IA 51501-4245
TELEPHONE: (712) 328-5847
FAX: (712) 328-4731